




**SERVIAMUS MUTUAL
BENEFIT ASSOCIATION, INC.**

2024

ANNUAL REPORT

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 WWW.SERVIAMUS-MBAI.COM

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MESSAGE FROM THE PRESIDENT



Dear Serviamus MBA, Inc. Members,

I hope this message finds you well and thriving. As we embark another year together, I wanted to take a moment to reflect on our collective achievements and outline some initiatives that our association is planning for the upcoming months.

First and foremost, I want to extend my heartfelt gratitude to each of you. Your loyalty, commitment, engagement, and passion drive the success of our association. We have made significant steps in serving you better than before that enhance our mission which is to provide you with affordable and accessible protection against life risks. With these, I am incredibly proud of what we have achieved together.

Looking ahead, we have a number of initiatives lined up that I believe will enhance our community and further our goals. We are planning for some activities especially that the Association will have its 10th Anniversary this year which I am confident will provide enriching experiences for all members. I encourage everyone to participate and let us make memories together and spread the good news for a brighter future for all of us.

Additionally, I would like to ask of your cooperation to whatever changes or modification that will be made by the Association. This is formed so that we can serve you better in the most bereft time of your life as you stay connected with us. Our association thrives on collaboration, and open communication is the key to our success. I encourage you to reach out, share your thoughts, and engage with fellow members. Together, we can create a positive impact not only within our association but also in the wider community.

Thank you once again for your dedication to our shared mission. I am excited about what the future holds for us, and I look forward to working alongside each of you in the coming months.

Warm regards,

REV. FR. ENRIQUE R. LACOSTALES

President

HISTORY AND INSTITUTIONAL BACKGROUND

For more than two decades, the Diocese of Iligan has been actively addressing the malnutrition problem in its area of jurisdiction. However, a deeper realization has evolved from years of experience; that to be able to effectively combat this problem, poverty, the root cause of malnutrition, should relevantly respond to another approach or a methodology must be adopted. Thus, credit scheme came into being. The loaning project further grew with the support from Food Transition Strategy (FTS) of the Catholic Relief Services (CRS) through the implementation of the Small Enterprise Development Program. This aimed to be established at the Diocesan level, a credit program which has potential of sustainability and impact, at the same time, support viable and sustainable income generating projects at the barangay level which served as continuing source of income for the supported families. The Small Enterprise Development Program (SEDP) continued providing loan assistance to individual micro-entrepreneur. Two years later, problems cropped up one after another as repayment rate dropped significantly and more clients were incurring arrears and bad debts. Nevertheless, the program was determined to move ahead.

It was during this time that Catholic Relief Services (CRS) was vent on the instruction of the Grameen Banking technology for all its partners. Given all the opportunities and commitment/enthusiasm of all the staff, Grameen Bank replication was fully implemented on June 1997. As the program geared towards growth in terms of outreach and quality, it also transformed from being church-based to Non-Government Organization (NGO). On the 19th of October 1998, SERVIAMUS FOUNDATION INC. (SFI) legally entered into mainstream of development institutions.

As SFI continued to provide loan assistance, they also provided financial assistance in times of loss (death of member and dependents) thru Mutual Aid Fund (MAF). The members pay a weekly contribution of five pesos and receive maximum of Five Thousand Pesos (PhP5,000) as financial assistance. In 2007, the management and Board decided that MAF must be enhanced by providing bigger benefits and bigger premium to its members. The Enhanced Mutual Aid Fund (EMAF) program gives a beneficial impact to the members as well as to the community, yet the risk became higher because the premium and benefits did not undergo actuarial study. Last 2013, the SFI Board of Trustees and management decided to create a Mutual Benefit Association. It was registered in Securities and Exchange Commission (SEC) last May 24, 2013 and got a license from the Insurance Commission last January 27, 2014 with the License No. 2013-32-O.

At this time, SFI and Serviamus MBA, Inc. is committed to its mission and its true concern for the poor family. The program continues to grow and continuing serving the poor people through micro-financing and micro-insurance program.

VISION, MISSION AND OBJECTIVES



VISION

The preferred choice insurance provider in Mindanao.



MISSION

To provide members with affordable and accessible protection against life cycle risk.



OBJECTIVES

- To extend financial assistance to its members, spouse, children, and parents in the form of death benefits, total and permanent disability (TPD), sickness benefits, retirement savings and loan redemption assistance;
- To ensure continued access to benefits/resources by actively involving the members in the management of the association that will include implementation of policies and procedures geared. Towards sustainability and improve services; and
- To ensure compliance with administrative and regulatory issuances, rulings and directives by professionalizing the association, management, research and development, and technical services operations.

PRODUCT FEATURES

Serviamus MBA provides life insurance coverage to its recognized members and their legal dependents in accordance with the schedule of benefits agreed upon by the Board of Trustees (BOT), the General Assembly, and with the written approval of the Insurance Commission. The table below summarize the key product features of Serviamus MBA.

Table 1. SERVIAMUS MBA TABLE OF BENEFITS

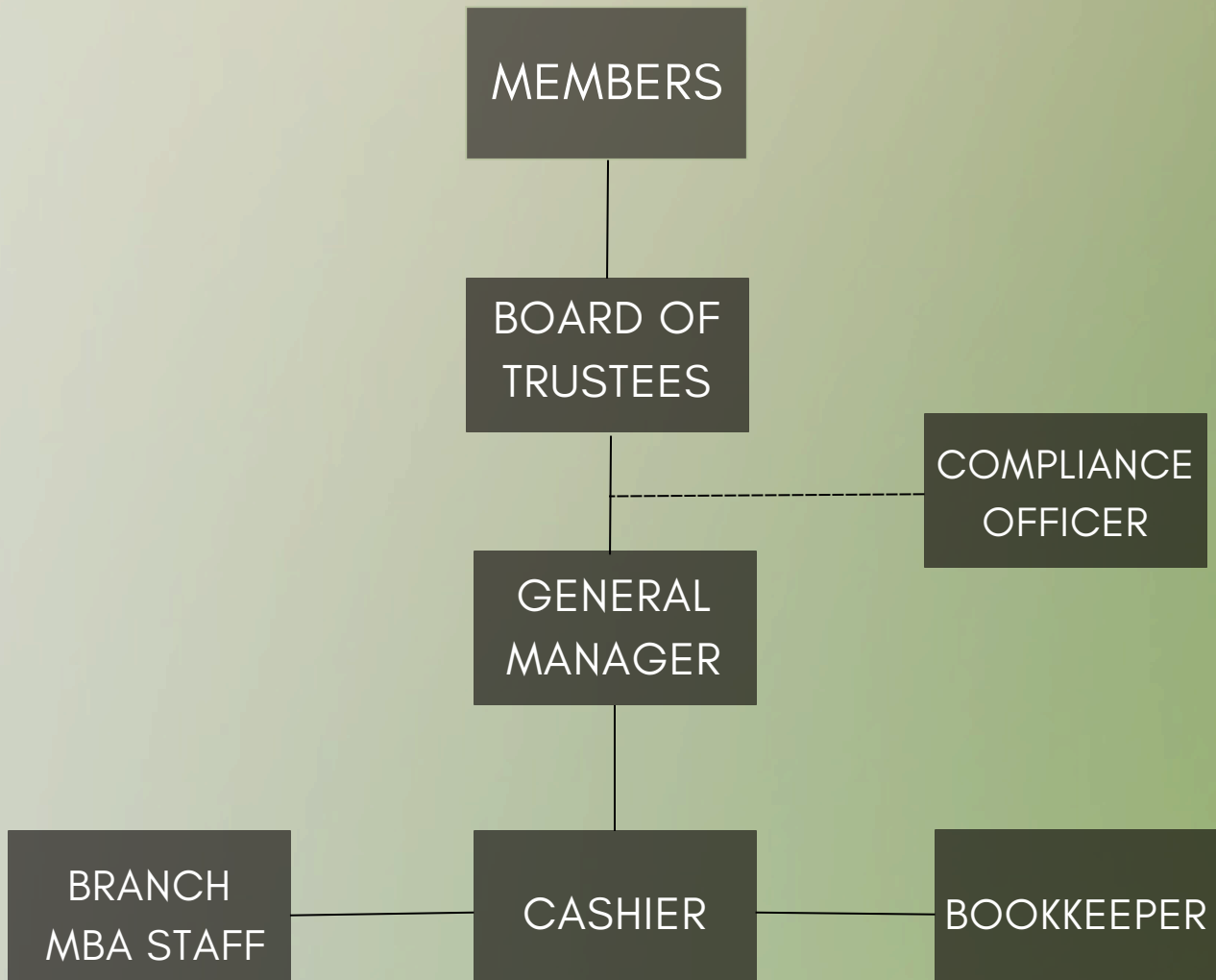
Length of Membership	Causes	Benefits (Amounts in Philippine Pesos)	
		Member	Dependents
Six (6) months or less from the date of effectivity or last reinstatement date	Death Due to Pre-existing Condition	2,500	None
	Death Due to Accident	5,000	None
	Total and Permanent Disability (TPD)	2,500	None
More than six (6) months but less than one (1) year	Death Due to Pre-existing Condition	10,000	2,000
	Death Due to Accident	20,000	4,000
	Total and Permanent Disability (TPD)	10,000	None
One (1) year but less than two (2) years	Death Due to Pre-existing Condition	20,000	3,000
	Death Due to Accident	40,000	6,000
	Total and Permanent Disability (TPD)	20,000	None
Two (2) years but less than three (3) years	Death Due to Pre-existing Condition	30,000	4,000
	Death Due to Accident	60,000	8,000
	Total and Permanent Disability (TPD)	30,000	None
Three years and above	Death Due to Pre-existing Condition	50,000	5,000
	Death Due to Accident	100,000	10,000
	Total and Permanent Disability (TPD)	50,000	None

Table 2. Daily Hospital Income Benefit (DHIB)

For members and his/her spouse with at least one (1) year of continuous membership

Member	Php200 per day up to maximum of five (5) days per year
Spouse	Php100 per day up to maximum of five (5) days per year

ORGANIZATIONAL STRUCTURE



AFFILIATIONS

RIMANSI – Mi-MBA
Association of the Philippines Inc.



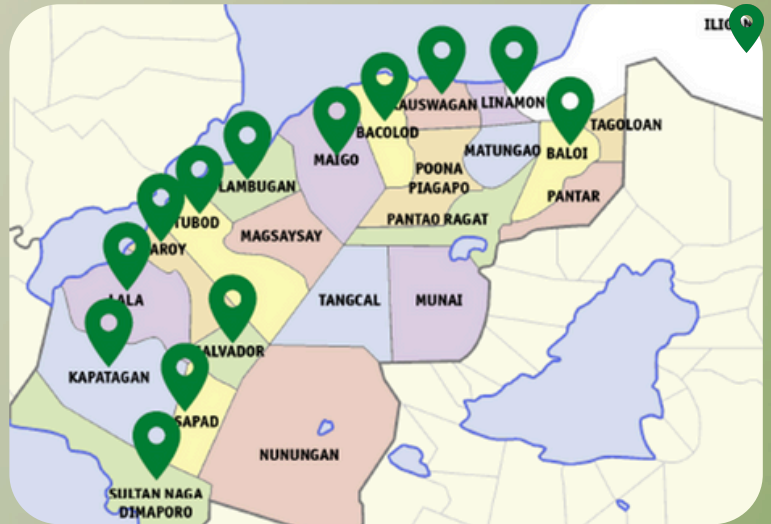
SERVIAMUS
FOUNDATION
INCORPORATED



AREAS OF OPERATION

Lanao Del Norte

Sapad, Salvador, Sultan Naga Dimaporo, Kapatagan, Lala, Baroy, Tubod, Kolambugan, Maigo, Bacolod, Kauswagan, Linamon, Balo-I, Iligan City.



Misamis Oriental

Lugait, Manticao, Naawan, Initao, Libertad, Gitagum, Laguidingan, Alubijid, El Salvador, Opol, Bugo CDO, Tagoloan, Villanueva, Claveria, Jasaan, Balingasag, Lagonglong, Salay, Binuangan, Sugbongcogon, Kinoguitan, Balingoan, Gingoog City, Medina, Talisayan, Magsaysay, Claveria.



AREAS OF OPERATION

Bukidnon

Sumilao, Impasug-ong, Malaybalay City, Valencia City, Lantapan, Maramag, Quezon, Manolo Fortich.



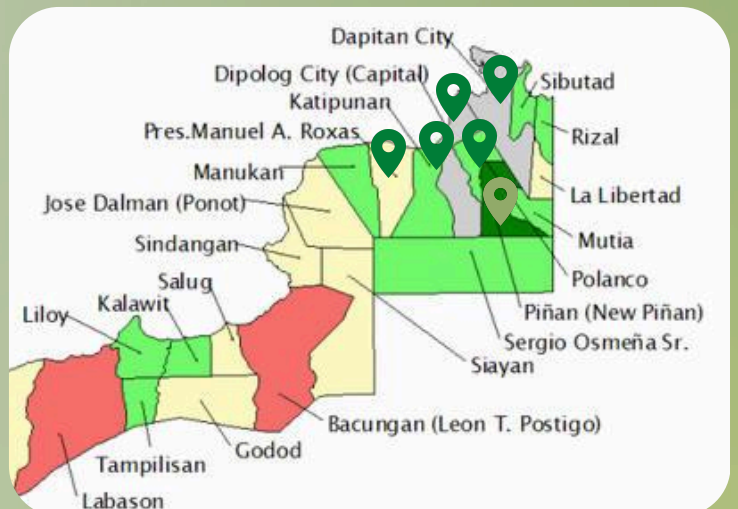
Zamboanga Del Sur

Molave, Aurora, Ramon Magsaysay, Tambulig, Dumingag, Mahayag, Sominot, Tukuran, Pagadian City.



Zamboanga Del Norte

Dipolog City, Municipality of Katipunan, Dapitan City, Municipality of Roxas, Polanco, Piñan.



BOARD OF TRUSTEES

The Board of Trustees is the governing body of the Association. A trustee's office is a position of trust and confidence. He shall act in a manner characterized by transparency, accountability, fairness and for the best interest of the members and stakeholders. Trustees are primarily responsible for approving and overseeing the implementation of the Associations policies and procedures, action plans corporate governance and corporate values. They are also responsible in overseeing the performance of senior management towards attainment of the Association's short and long-term strategic objectives.

The Board of Trustees sets the tone in upholding the principles of sound corporate governance by responsibly governing, controlling, and managing the affairs, funds, and property of the Association.

The 6th Annual General Meeting of the Association was held on June 18, 2024 at Frosty Bites Tubod, Iligan City.

Below are the members of the Board of Trustees of SMBA and their respective terms of office and profile:



Age: 55

Qualification: AB Philosophy

: MA in Pastoral Ministry

: BS in Canon Law

Term of Office: 3 years (2022-2025)

Check Signatory - over 10k, Non-Executive Director

Rev. Fr. Enrique R. Lacostales

Elected as the President of SERVIAMUS MBA, Inc. last June 21, 2022. Currently he is residing at Christ the King Parish - Maranding, Lala Lanao del Norte. Rev. Fr. Lacostales holds no directorship or any position in any listed company.

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 12-14, 2022
- National Microinsurance Forum, January 26, 2023
- National Microinsurance Forum, January 23, 2024
- Management Forum, August 28-30, 2024

BOARD OF TRUSTEES



Vice President
Romanito R. Tan

Age: 49

Qualification: Graduate of BS Psychology
: Master in Management

Term of Office: 3 years (2022-2025)

Other current corporate directorship: SFI Executive Director
Co-Check Signatory - 1k to over 10k, Executive Director (Approves
Disbursement Voucher of SMBA)

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, May 26-27, 2016
- Strategic Planning, March 15-16, 2018
- National Micro Insurance Forum, January 30, 2020
- Briefer on TRAIN Package, August 7, 2020
- Improving Mi-MBAs' Technological Competency, Aug. 17, 2020
- Improving Mi-MBA Competencies: Personal, Aug. 26, 2020
- Investors Briefing on Premyo Bonds 2 with BTr and DBP, Nov.20,2020
- Center Meeting at Social Distancing: Paano Maitatawid?, Sept. 21,2020
- Financial Management Seminar for Mi-MBAs, Oct. 28, 2020
- National Microinsurance Forum 2021:"Thriving in the new Normal", Jan. 26-27, 2021
- Promoting Good Governance through Strengthened MBA-MFI/Coop Partnership, March 22, 2021
- ACGR Writeshop, May 6-7, 2021
- Succession Planning Workshop Series for Mi-MBAs, Aug. 19, Sep. 9,23, Oct. 28, Nov. 16, 2021
- Coordination Meeting: Tax Issue with Mi-MBAs, Aug. 26, 2021
- Management Forum: Thriving in the New Normal, Nov. 23-26, 2021
- National Microinsurance Forum, January 23, 2024

BOARD OF TRUSTEES



Treasurer

Rev. Fr. Rodrigo R. Maata

Age: 63

Qualification: Graduate of BS Agribusiness

: MA in Pastoral Ministry

: MA in Theology Studies

Term of Office: 3 years (2022-2025)

Other current corporate directorship: SFI Board Treasurer,
Check Signatory - over 10k, Non-Executive Director

Training and Seminars Attended:

- Governance Orientation Training

BOARD OF TRUSTEES



Secretary

Lilian C. Baleros

Age: 56

Qualification: Undergraduate of BS Agriculture

Term of Office: 3 years (2022-2025)

Other current corporate directorship: Non-Executive Director

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, Oct. 9-11, 2019
- Management Forum, July 21-25, 2019
- Briefer on TRAIN Package , August 7, 2020
- Briefer on Revised Code of Corporate Governance for IC Regulated Companies and Annual Corporate Governance Report , August 10, 2020
- Improving Mi-MBAs' Technological Competency, Aug. 17, 2020
- Improving Mi-MBA Competencies: Personal, Aug. 26, 2020
- Investors Briefing on Premyo Bonds 2 with BTr and DBP, November 20, 2020
- Improving Mi-MBA Competencies: Personal
- Center Meeting at Social Distancing: Paano Maitatawid?, Sept. 21, 2020
- Financial Management Seminar for Mi-MBAs, Oct. 28, 2020
- National Microinsurance Forum 2021: "Thriving in the new Normal", Jan. 26-27, 2021
- Promoting Good Governance through Strengthened MBA-MFI/Coop Partnership, March 22, 2021
- ACGR Writeshop, May 6-7, 2021
- Introduction to Risk Management, May 20, 2021
- Succession Planning Workshop Series for Mi-MBAs, Aug. 19, Sep. 9, 23, Oct. 28, Nov. 16, 2021
- Management Forum: Thriving in the New Normal, Nov. 23-26, 2021

BOARD OF TRUSTEES



Member

Lilia N. Alavanza

Age: 54

Qualification: Diploma in Fisheries Major in Processing

Term of Office: 3 years (2022-2025)

Other current corporate directorship: Non-Executive Director

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, Oct. 9-11, 2019
- Milestone: Conduct of G.A. Meeting June 22, 2020
- National Microinsurance Forum 2021: "Thriving in the new Normal", Jan. 26-27, 2021
- Promoting Good Governance through Strengthened MBA-MFI/Coop Partnership, March 22, 2021
- ACGR Writeshop, May 6-7, 2021

BOARD OF TRUSTEES



Member

Elna S. Caumeran

Age: 57

Qualification: Graduate of BS Psychology, MA on HR Mgt.

Term of Office: 3 years (2022-2025)

Other current corporate directorship: Non-Executive Director

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, Oct. 9-11, 2019
- Briefer on TRAIN Package, August 7, 2020
- Briefer on Revised Code of Corporate Governance for IC Regulated Companies and Annual Corporate Governance Report, August 10, 2020
- Improving Mi-MBAs' Technological Competency, Aug. 17, 2020
- Improving Mi-MBA Competencies: Personal, Aug. 26, 2020
- Investors Briefing on Premyo Bonds 2 with BTr and DBP, November 20, 2020
- Center Meeting at Social Distancing: Paano Maitatawid?, Sept. 21, 2020
- Financial Management Seminar for Mi-MBAs, Oct. 28, 2020
- Milestone: Conduct of G.A. Meeting June 22, 2020
- Social Media Marketing, July 27, 2020
- National Microinsurance Forum 2021: "Thriving in the new Normal", Jan. 26-27, 2021
- Promoting Good Governance through Strengthened MBA-MFI/Coop Partnership, March 22, 2021
- ACGR Writeshop, May 6-7, 2021
- Introduction to Risk Management, May 20, 2021
- Succession Planning Workshop Series for Mi-MBAs, Aug. 19, Sep. 9, 23, Oct. 28, Nov. 16, 2021
- Management Forum: Thriving in the New Normal, Nov. 23-26, 2021

BOARD OF TRUSTEES



Member

Maria Nora S. Labuga

Age: 60

Qualification: Graduate of BSED Library Science

Term of Office: 1 year (2024-2025)

Other current corporate directorship: Non-Executive Director

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 28-30, 2024



Independent Member

Godofredo S. Lumbo Jr.

Age: 74

Qualification: Graduate of BSBA Major in Marketing

Term of Office: 3 years (2022-2025)

Other current corporate directorship: Non-Executive Director

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, Oct. 9-11, 2019
- Strategic Planning, March 15-16, 2018
- National Microinsurance Forum 2021: "Thriving in the new Normal", Jan. 26-27, 2021
- Promoting Good Governance through Strengthened MBA-MFI/Coop Partnership, March 22, 2021
- ACGR Writeshop, May 6-7, 2021
- Succession Planning Workshop Series for Mi-MBAs, Aug. 19, Sep. 9, 23, Oct. 28, Nov. 16, 2021

BOARD OF TRUSTEES



Independent Member
Rev. Fr. Rodolfo M. Encabo

Age: 54

Qualification: AB Philosophy
: MA in Pastoral Ministry
: MA in Sacred Theology

Term of Office: 3 years (2022-2025)

Other current corporate directorship: Non-Executive Director

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 12-14, 2022
- Management Forum, August 23-25, 2023



Board Advisor
Rev. Fr. Andres C. Cases Jr.

Age: 63

Qualification: Graduate Bachelor of Law
: MA in Pastoral Ministry

Term of Office: 3 years (2022-2025)

Other current corporate directorship: SFI President

Training and Seminar's Attended:

- Governance and Anti-Money Laundering Act Workshop, June 5-7, 2019
- Financial Management Workshop, September 27-29, 2017

OPERATIONAL HIGHLIGHTS

FINANCIAL

Particular	2023	2024
ASSETS	120,262,730	134,910,784
LIABILITIES	74,731,650	82,376,694
FUND BALANCE	45,531,080	52,534,090
NET SURPLUS	6,207,458	6,067,541

As of 2024, Assets increases reaching to about P134.9 million. Liabilities, on the other hand increases to about P82.3 million and P52.5 million in fund balance, and a Net Surplus decreases from P6.2 million to P6 million.

OPERATIONAL HIGHLIGHTS

MEMBERSHIP



MEMBERS

31,618



DEPENDENTS

47,586

TOTAL COVERED LIVES

79,204

100% of SMBA members came from our mother MFI which is the Serviamus Foundation Incorporated. In 2024, the membership increases as compared to the previous year.

OPERATIONAL HIGHLIGHTS

PRODUCT AND SERVICES

BLIP

252

Number
of Claims

PHP

5,596,500.00

Amount
of Claims

DHIB

603

Number
of Claims

PHP

436,900.00

Amount
of Claims

EQUITY VALUE WITHDRAWAL

6,250

Number
of Claims

PHP

9,291,177.81

Amount

of Claims

As of December 2024, Serviamus MBA assisted 855 members/beneficiaries, who filed BLIP and DHIB claims.

COMMUNITY DEVELOPMENT

EYE CHECK-UP

COMDEV
ACTIVITIES 2024
MEMBERS
DAY

**FREE EYE CHECK &
FREE COMPLETE
PRESCRIBED EYE
GLASSES- 838 mrmbers**

10 BRANCHES

ILIGAN BRANCH-	MALAYBALAY
MARANDING	BRANCH
BRANCH	MARAMAG BRANCH
INITAO BRANCH	BALINGASAG
MAIGO BRANCH	BRANCH
MOLAVE BRANCH	DIPOLOG BRANCH
	GINGOOG BRANCH

IN PARTNERSHIP
With **SMBA**

**Serviamus Mutual
Benefit Association**



COMMUNITY DEVELOPMENT

EYE CHECK-UP



CORPORATE GOVERNANCE

The Board of Trustee and Management (Officers and Staff) of SFI and Serviamus MBA, Inc. hereby commit themselves to the principles and best practices and acknowledge that the same may guide the attainment of our corporate goals.

We aim to institutionalize the principles of good corporate governance in the entire organization in order to enhance the accountability of the Association's trustees, management and employees. It aims to embody the national policy to institute corporate governance reforms.

The board of trustees, management, employees believes that corporate governance is a necessary component of what constitutes sound strategic business management and undertake every effort necessary to create awareness within the organization, The regulatory responsibility to protect the interests of the policyholders demands that the association have in place, good governance practices for maintenance and solvency, sound long term investment policy and assumption of underwriting risks on a prudential basis.

REMUNERATION POLICY FOR THE BOARD OF TRUSTEES

SMBA being a non-profit organization, its Trustees shall not receive any salary but shall be entitled to gratuity, per diem and reimbursement of all necessary expenses incurred on account of attendance in committee and board of meetings provided that all entitlement benefit, emoluments received shall be subject to the approval by majority vote of the general membership.

In 2024, SMBA released a total of Php 320,000.00 for reimbursement of the Trustees transportation and communication expenses in attending their meetings and webinars.

BOT ATTENDANCE

TRUSTEE	DESIGNATION	AGM	Meetings	
Rev. Fr. Enrique R. Lacostales	President	✓	4	40,000.00
Romanito R. Tan	Vice President	✓	2	20,000.00
Rev. Fr. Rodrigo R. Maata	Treasurer	✓	4	40,000.00
Lilian C. Baleros	Secretary	✓	4	40,000.00
Elna S. Caumeran	Member	✓	4	40,000.00
Lilia N. Alavanza	Member	✓	4	40,000.00
Maria Nora S. Labuga	Member	✓	2	20,000.00
Godofredo S. Lumbo Jr.	Independent Member	✓	4	40,000.00
Rev. Fr. Rodolfo M. Encabo	Independent Member	✓	4	40,000.00
				320,000.00

THE BOARD COMMITTEES

Board Risk Oversight and Audit Committee

Chairman: Mr. Godofredo S. Lumbo Jr.

Member: Rev. Fr. Rodolfo M. Encabo
Ms. Elna S. Caumeran

The members of the Committee shall be composed of three (3) members, the majority of whom shall be Independent Trustees where one of which shall be delegated as Chairperson.

The Board Risk Oversight and Audit Committee shall be in charge of overseeing the management of both financial and non-financial risks of the organization and continuous assessment of the functionality and effectiveness of risk governance structure, specifically:

- A. Quarterly reassessment of top risks of the organization and challenge the effectiveness of controls imposed
- B. Identification of organizations extent, risks strategies setting and formulation of high level objectives for risk mitigation initiatives
- C. Conduct of post review to evaluate reliability of initial risks assumptions and make necessary adjustments to strategies in place to offset future risks impact
- D. Evaluation of emerging risks, and to provide recommendations to mitigate risk impact to the company's financial condition and operations
- E. It shall be responsible in the development and oversight of the risk management program of Serviamus MBA.
- F. Provides oversight of the association's internal and external auditors.
- G. It shall be responsible for the setting-up of internal audit department, and the appointment of the internal.
- H. It shall monitor and evaluate the adequacy and effectiveness of the internal control system of the association.
- I. Reviews and approves the interim and Annual Financial Statements before their submission to the board.

THE BOARD COMMITTEES

Corporate Governance and Remuneration Committee

Chairman: Rev. Fr. Rodolfo M. Encabo

Member: Rev. Fr. Enrique R. Lacostales
Mr. Romanito R. Tan

The member of the Committee shall be composed of three (3) members, the majority of whom shall be Independent Trustees where one of which should be appointed as Chairperson.

The Corporate Governance and Remuneration Committee task includes, but are not limited to the following:

- A. Shall be primarily responsible for providing assistance to the Board of Trustees to oversee the design and operation of the association's remuneration system and ensure the risk in remuneration strategy, policy and arrangements is adequately considered and that process is in place to control unhealthy risk-taking.
- B. Shall supervise and direct any special projects or investigations considered necessary and prepare a report for Board of Trustees summarizing the work performed.
- C. Ensure that remuneration arrangements support the strategic aims of the association and enable recruitment, motivation and retention of personnel while complying with the requirements of regulatory and governance bodies, satisfying the expectations of the members and remaining consistent with the expectations of the wider employee population.
- D. Attend regular meeting of the Corporate Governance and Remuneration Committee; and perform other tasks as the Board shall from time to time designate.
- E. Conducting a succession planning process for the board chairperson and other board members. Nominating board officers for election by the full board.
- F. Reviewing the corporate bylaws annually and recommending any needed changes to the full board.
- G. Attend regular training for all directors and participate in continuing education programs at the Association's expense to maintain a current and effective Board.

THE BOARD COMMITTEES

Nomination and Election Committee

Chairman: Mr. Godofredo S. Lumbo Jr.

Member: Rev. Fr. Rodrigo R. Maata
Ms. Lilian C. Baleros

The members of the Committee shall be composed of at least three (3) members of the board of trustees, the majority of whom are independent including the Chairman.

The committee's tasks include, but are not limited to the following:

1. Shall review and evaluate the qualifications of all persons nominated to the Board as well as those nominated to other positions requiring appointment by the Board of Trustees;
2. Shall review and evaluate the qualifications of all persons nominated in accordance with the qualifications prescribed by law, pertinent rules and regulations, the Association's By Laws and Manual;
3. Shall screen and evaluate the nominee's membership and officership in affiliated organizations to ensure that he can perform his duties diligently and effectively;
4. Assess the effectiveness of the Board's processes and procedures in the election or replacement of directors; and performs other tasks as the board may from time to time designate;
5. Responsible to facilitate the whole election process during the Annual Meeting; and
6. The one who resolve any protest regarding the result of the election.

THE BOARD COMMITTEES

Related Party Transaction Committee

Chairman: Rev. Fr. Rodolfo M. Encabo

Member: Ms. Maria Nora S. Labuga

Ms. Lilia N. Alavanza

The members of the Committee shall be composed of at least two (2) Independent members and nonexecutive directors, majority of whom shall be Independent Trustees where one of which shall be appointed as Chairperson.

This committee is appointed and authorized by the Board of Trustees to assist the management in fulfilling its responsibility to strengthen corporate good governance and practices particularly on Related Party Transactions (RPT). The Committee is responsible for the following:

- A. Assist the Board in assessing agreements, transactions and contracts of any kind with a related party in determining whether to approve, ratify, disapprove or reject a Related Party Transaction;
- B. Continuously monitor, review and approve all the material related party transactions to guarantee fairness and transparency of the transactions;
- C. Assess the extent of the Related Party's interest in the transaction such as;
 - i. Name of the Related Party/ description of her/their relationship with party within the association;
 - ii. Value of the transactions as recorded in the financial statements;
 - iii. Nature of the transaction including significant contractual obligations.
- D. Require adequate and accurate information from the management;
- E. Review the adequacy of management's monitoring and reporting systems on RPTs;
- F. Oversee the implementation of the system for identifying, monitoring, measuring, controlling and reporting RPTs.
- G. Report to the Board of Trustees on a regular basis, the status and aggregate exposures to each related party as well as the total amount of exposures of all related parties;
- H. Review and assess the adequacy of this charter at least annually and obtain approval of any revisions to this charter from the Board of Trustees;
- I. Evaluate annually the performance of the Committee.

THE BOARD COMMITTEES

Treasury Committee

Chairman: Rev. Fr. Enrique R. Lacostales

Member: Rev. Fr. Rodrigo R. Maata
Mr. Romanito R. Tan
Ms. Maria Nora S. Labuga
Rev. Fr. Andres C. Cases Jr.

The members of the Treasury Committee shall be composed of five (5) members, where one shall be delegated as Chairperson.

The Treasury Committee shall be accountable to the administration of the organization's treasury, examination and evaluation of its financial condition covering cash management, liquidity, corporate finance and risk management.

The Treasury Committee shall review, advice and recommend approval, decision or action on financial matters, including but not limited to the following:

- A. Establishment of and changes to the financial, accounting, and treasury policies of the association;
- B. All major financing transactions of the organization, including any actual and/or potential major exception and/or occurrence which has, or may have, significant financial impact on the association;
- C. Capitalization of, and guarantees, financial support, undertakings, and indemnities concerning investments or liabilities related to, subsidiaries or associated organizations, other than those which are the subject of an existing general or specific Board or committee approval;
- D. Proposed principal agreements with the government, major acquisitions, divestment and property redevelopment; and
- E. Such other duties and responsibilities as may be prescribed by SMBA's bylaws and/or by its General Assembly.

THE INTERNAL AUDITOR

The internal auditor function is exercised by Internal Audit Unit of our mother institution, Serviamus Foundation Incorporated. The Internal Audit Unit is headed by Ms. Alissa Mae Pino, who is under the direct supervision of the Board Audit Committee and SFI. The Internal Audit is tasked to provide independent assessment and reasonable assurance of the adequacy and effectiveness of Serviamus MBA's internal control.

THE EXTERNAL AUDITOR

The Association comply with the Insurance Commission Circular No. 29-2009 dated November 10, 2009 in the selection of external auditors.

For the 2024 financial statements of the association, we engaged the services of the External Auditor Quilab & Garsuta, CPAs which is headed by Mr. Rico P. Quilab.

COMPLIANCE OFFICER

The compliance officer is Ms. Gladys Vem B. Macalisang, the main task of the compliance officer is to make sure the company adheres to the requirements of any related regulations, standards, laws and policies. She reviews and assesses all existing and new regulatory changes, as well as the company's own internal policies and standards and to work with management and staff to identify and manage regulatory risk.

DISCLOSURE AND TRANSPARENCY

One of the core values of corporate good governance is transparency. The Board together with the management and employees commits to promote and ensure full disclosure, transparency and shall remain accountable. This is a commitment and a policy of the Board.

Board commits at all times to comply with all disclosure requirements specifically those that will include material information as mandated by regulators within the prescribe period of time. The following material information that will be publicly made available are: financial and non-financial reports such as (and not limited to) earnings, material acquisition, related third party transactions, board remuneration, audited financial statements, Board Structure and Remunerations. The audited FS shall be publicly disclosed not later than 60 days after the financial year clearly stating that the management is responsible for its preparation, impartial presentation in accordance to the financial reporting standards of the Insurance Commission for MBAs at the official website - ***<https://www.serviamus-mbai.com>***.

SMBA MANAGEMENT



ELLANOR M. NANGCAS

SMBA GENERAL MANAGER

August 29, 2023 - Present

BSBA Financial Management Graduate

Training and Seminars Attended:

- IFRS 17 Masterclass, October 9-10, 2023
- National Microinsurance Forum, January 23, 2024
- Governance and Anti-Money Laundering Act Workshop, May 15-17, 2024
- AML/CTF Fundamentals, August 27, 2024
- AMLC Registration and Reporting Guidelines (ARRG), August 28, 2024
- Targeted Financial Sanctions, August 29, 2024
- Claims Management Masterclass, November 28-29, 2024



JENNY MAE C. ACTUB

SMBA STAFF HEAD OFFICE

February 12, 2024 - Present

BSBA Marketing Management Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 28-30, 2024

SMBA MANAGEMENT



ALMIECHON CLYDE P. CALUNOD

SMBA STAFF - MAIGO BRANCH
(2015-Present)

Diploma in Computer Programming

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 24-26, 2018
- MS Excel: VLOOKUP, Sept. 30, 2020
- MS Excel: Pivot Table, Oct. 5, 2020
- Staff Spiritual Retreat, Mar. 29, 2021
- SMBA Strategic Planning for 2022 to 2024, Oct. 19-21, 25-26, 2021
- Communicating in the Next Normal, Dec.13, 2021
- Management Forum: "Improving Regulatory Compliance and Operating System"., August 24-26, 2022



MICEL A. ARES

SMBA STAFF - MARAMAG BRANCH
(November 16, 2021 - Present)
BS Public Administration Graduate

Training and Seminars Attended:

- Communicating in the Next Normal, Dec.13, 2021
- Governance and Anti-Money Laundering Act Workshop, May 18-20, 2022
- Management Forum: "Improving Regulatory Compliance and Operating System"., August 24-26, 2022

SMBA MANAGEMENT



MARY ROSE S. CABATAS

SMBA STAFF - MOLAVE BRANCH

(July 16, 2024- Present)

BSBA Operations Management Graduate



MA. KENN RHEA VALMORES LLIDO

SMBA STAFF - BALINGASAG BRANCH

(January 2017 -Present)

BS Commerce Major in Mgt. Accounting Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, Oct. 9-11, 2019
- MS Excel: VLOOKUP, Sept. 30, 2020
- MS Excel: Pivot Table, Oct. 5, 2020
- Staff Spiritual Retreat, Mar. 29, 2021
- SMBA Strategic Planning for 2022 to 2024, Oct. 19-21, 25-26, 2021
- Management Forum: Thriving in the New Normal, Nov. 23-26, 2021
- Communicating in the Next Normal, Dec.13, 2021
- Management Forum: "Improving Regulatory Compliance and Operating System"., August 24-26, 2022
- Claims Management Masterclass, November 28-29, 2024

SMBA MANAGEMENT



ARIAN P. DAPIROC

SMBA STAFF - INITAO BRANCH

(2015 -Present)

BSBA Banking and Finance Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, May 24-26, 2017
- MS Excel: VLOOKUP, Sept. 30, 2020
- MS Excel: Pivot Table, Oct. 5, 2020
- Staff Spiritual Retreat, Mar. 29, 2021
- SMBA Strategic Planning for 2022 to 2024, Oct. 19-21, 25-26, 2021
- Communicating in the Next Normal, Dec.13, 2021
- Management Forum: "Improving Regulatory Compliance and Operating System"., August 24-26, 2022



LENIE D. SISON

SMBA STAFF - MALAYBALAY BRANCH

(October 31, 2023- Present)

Bachelor of Public Administration Major in Local Governance

SMBA MANAGEMENT



NESTOR P. CABIT JR.

SMBA STAFF - MARANDING BRANCH
(2015 -Present)
Diploma in Computer Programming

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 24-26, 2018
- MS Excel: VLOOKUP, Sept. 30, 2020
- MS Excel: Pivot Table, Oct. 5, 2020
- Staff Spiritual Retreat, Mar. 29, 2021
- SMBA Strategic Planning for 2022 to 2024, Oct. 19-21, 25-26, 2021
- Communicating in the Next Normal, Dec.13, 2021
- Management Forum: "Improving Regulatory Compliance and Operating System"., August 24-26, 2022



DOLOR D. DIOQUINO

SMBA STAFF - MARANDING BRANCH
(January 3, 2022 - Present)
BSBA Marketing Management Graduate

Training and Seminars Attended:

- National Microinsurance Forum, January 25-26, 2022
- MILESTONE: "MBA Coordinators: Kaagapay Mo sa Mabilis at Maayos na Serbisyo" March 14, 2022
- Management Forum: "Improving Regulatory Compliance and Operating System"., August 24-26, 2022
- Governance and Anti-Money Laundering Act Workshop, October 12-14, 2022

SMBA MANAGEMENT



APRIL ROSE S. OCHIGUE
SMBA STAFF - ILIGAN BRANCH
(October 30, 2024 - Present)
BS Criminology Graduate



JULIET Q. MARANGGA
SMBA STAFF - ILIGAN BRANCH
(July 17, 2023- Present)
BSBA Financial Management Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, May 15-17 ,2024



MARILYN B. MALTO
SMBA STAFF - DIPOLOG BRANCH
(April 13, 2024- Present)
BSED Major in Science Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 28-30, 2024

SMBA MANAGEMENT



LOVELY JOY S. ARATAN

SMBA STAFF - GINGOOG BRANCH
(July 29, 2024 - Present)
Bachelor of Physical Education Graduate



JACQUELINE T. ALCALA

SMBA STAFF - PAGADIAN BRANCH
(June 2023 - Present)
BS in Computer Studies Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, May 15-17, 2024



CIRILIZA E. AMORES

SMBA BOOKKEEPER
(April 15, 2024 - Present)
BS in Commerce Management Graduate

Training and Seminars Attended:

- Governance and Anti-Money Laundering Act Workshop, October 28-30, 2024

SMBA MANAGEMENT



GLADYS VEM B. MACALISANG

SMBA COMPLIANCE OFFICER
(September 16, 2021 - Present)
BSBA Financial Management Graduate

Training and Seminars Attended:

- A Briefing on the Status of Microinsurance in the Philippines. April 10, 2022
- Governance and Anti-Money Laundering Act Workshop, May 18-20, 2022 via ZOOM
- CIC Academy's webinar series with the National Privacy Commission "#USAPANGPrivaDO: Credit registry and your data privacy" June 8, 2022
- ASEAN Corporate Governance Scorecard, June 21, 2022
- Anti-Money Laundering/Counter-Terrorism Financing (AML/CTF) Fundamentals Webinar, July 12, 2022
- Understanding Targeted Financial Sanctions, July 13, 2022
- Understanding Targeted Financial Sanctions, August 10, 2022
- IC Online Billing and Collection System (IC-OBCS), August 11, 2022
- AMLC Registration and Reporting Guidelines (ARRG) webinar, August 17, 2022
- Management Forum: "Improving Regulatory Compliance and Operating System", August 24-26, 2022
- Learning Sessions to Kickstart your IFRS 17 Journey: Actuarial Elements of IFRS 17 (Part I), September 20, 22, 27, 29, 2022
- Data Privacy Compliance Seminar, September 23, 2022
- National Microinsurance Forum, January 26, 2023
- IFRS 17 Masterclass, October 9-10, 2023
- AML/CTF Fundamentals, August 27, 2024
- AMLC Registration and Reporting Guidelines (ARRG), August 28, 2024
- Targeted Financial Sanctions, August 29, 2024

ACTIVITIES

6TH ANNUAL GENERAL MEMBERSHIP MEETING June 18, 2024 Frosty Bites, Tubod Iligan City



ACTIVITIES

**SMBA CHRISTMAS PARTY 2024
DECEMBER 12, 2024
Diocesan Pastoral Center, Del Carmen, Iligan City**



ACTIVITIES

**SMBA CHRISTMAS PARTY 2024
DECEMBER 12, 2024
Diocesan Pastoral Center, Del Carmen, Iligan City**



AUDITED FINANCIAL STATEMENT

Financial Statements of
Serviamus Mutual Benefit Association, Inc.

December 31, 2024 and 2023

And

Report of Independent Auditors

CERTIFICATION OF EXTERNAL AUDITORS

Contact Information

2F, Executive Centrum Building, J.R. Borja Street
Cagayan de Oro City, Philippines, 9000
(063) 88-856-4401, 0917-7121352
quilabgarsuta.com

Current Accreditations

BOA, BIR, SEC, BSP, IC
CDA, NEA, MISEREOR, KNH

INSURANCE COMMISSION
1071 United Nations Avenue
Manila

Gentlemen:

In connection with our engagement in the audit of the financial statements of Serviamus Mutual Benefit Association, Inc. for the year ended December 31, 2024, we hereby certify:

- 1) That there were no weakness or breach in the internal control and risk management of the Association that are material enough to warrant modifications of our report nor were there matters that came to our attention that need our direct reporting to the Insurance Commission (IC);
- 2) That we have nothing to report to the Insurance Commission (IC) with regard to items enumerated under Section 8.1 of Circular Letter No. 2024-03 that came to our attention during the audit, e.g., (1) any material finding involving fraud or error; (2i) losses or potential losses aggregating 10% of consolidated assets of the Association; (3) significant doubt as to the ability of the Association to continue as a going concern; (4) material breach of IC rules and regulations, and (5) material internal control weaknesses; and
- 3) That the engagement partner, manager and auditor-in-charge of the engagement and the members of their immediate families do not have any direct or indirect financial interest with the Association, and their independence is not considered impaired under the circumstances specified in the Code of Professional Ethics for Certified Public Accountants.

This certification is issued in compliance with the requirements mandated by the Insurance Commission (IC) in its Circular Letter No. 2024-03, dated January 29, 2024.

Done this 26th day of April 2025, at Cagayan de Oro City, Philippines.


ANA MARIAE MICHELLE D. QUILAB-ARRABACA
Engagement Partner

SUBSCRIBED AND SWORN to before me this 26th day of April 2025 affiant exhibited to me her PRC Identification Number 0121076 valid until June 28, 2026.

Doc. No. 423
Page No. 1
Book No. 1
Series of 2025.

NOTARY PUBLIC
ATTY. MARILEN LEZADA-ROSABAL
Notary Public until December 31, 2026
Notarial Commission No. 2025-41
IBP No. 487549/Dec. 26, 2024
PTR Receipt No. 6077742A/Dec. 6, 2024
MCLE No. VIII-0014509/Roll No. 53682
TIN 947-407-463

**AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2024 AND 2023**



SERVIAMUS MUTUAL BENEFIT ASSOCIATION, INC.

4th Floor, Diocesan Centrum Bldg., Lluch Street, Iligan City, Lanao del Norte
Tel #: (063) 223-2493, 228-4354 Email: serviamus_mba@yahoo.com

STATEMENT OF MANAGEMENT RESPONSIBILITY FOR FINANCIAL STATEMENTS

The management of Serviamus Mutual Benefit Association, Inc. is responsible for the preparation and fair presentation of its financial statements for the years ended December 31, 2024 and 2023, in accordance with Philippine Financial Reporting Standards (PFRSs), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

The Board of Trustees is responsible for overseeing the Association's financial reporting process.

The Board of Trustees reviews and approves the financial statements and submits the same to the members of the Association.

Quilab & Garsuta, CPAs, the independent auditors appointed by the Board of Trustees for the periods December 31, 2024 and 2023, have audited the financial statements of the Association in accordance with Philippine Standards on Auditing (PSAs), and in their reports to the Board of Trustees, have expressed their opinions on the fairness of presentation upon completion of such audits.

April 14, 2025, in the City of Iligan, Philippines.

REV. FR. ENRIQUE R. LACOSTALES
Chairman/President

GLADYS VEM B. MACALISANG
Compliance Officer

REV. FR. RODRIGO R. MAATA
Treasurer

REPORT OF INDEPENDENT AUDITORS

Contact Information

2F, Executive Centrum Building, J.R. Borja Street
Cagayan de Oro City, Philippines, 9000
(063) 88-856-4401, 0917-7121352
quilabgarsuta.com

Current Accreditations

BOA, BIR, SEC, BSP, IC
CDA, NEA, MISEREOR, KNH

The Board of Trustees and Members
Serviamus Mutual Benefit Association, Inc.
4th Floor, Diocesan Centrum Building
Lluch Street, Iligan City

Report on the Financial Statements

Opinion

We have audited the financial statements of Serviamus Mutual Benefit Association, Inc., which comprise the statements of financial position as at December 31, 2024 and 2023, and the statements of profit or loss, statements of changes in fund balances and statements of cash flows for the years then ended and notes to financial statements comprising of a summary of material accounting policy information and other explanatory notes, collectively referred to as 'financial statements.'

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Serviamus Mutual Benefit Association, Inc. as of December 31, 2024 and 2023, and of its financial performance and its cash flows for the years then ended, in accordance with Philippine Financial Reporting Standards (PFRSs).

Basis for Opinion

We conducted our audits in accordance with Philippine Standards on Auditing (PSAs). Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the *Code of Ethics for Professional Accountants in the Philippines* (Code of Ethics), together with the ethical requirements that are relevant to our audits of the financial statements in the Philippines, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

The management is responsible for the preparation and fair presentation of the financial statements in accordance with PFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our

opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with PSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with PSAs, we exercise professional judgment and maintain professional skepticism throughout the audits. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audits.

Report on the Supplementary Information Required Under Revenue Regulations 15-2010

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information on taxes, licenses and fees in Note 23 to the financial statements is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is the responsibility of management. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements, taken as a whole.

QUILAB & GARSUTA, CPAs

By:



ANA MARIAE MICHELLE D. QUILAB-ARRABACA

Partner

CPA Cert. No. 121076

TIN No. 948-844-710

CDA CEA No. 1883-SP, 2024-2029

PRC/BOA Cert. No. 7787, 2023-2026

BIR 16-007506-000-2022, 2022-2024

121076-SEC Group B, 2020-2024

121076-BSP Group B, 2020-2024

121076-IC Group A, 2020-2024

PTR No. 6133948 A

January 2, 2025

Cagayan de Oro City

April 14, 2025
Cagayan de Oro City, Philippines

STATEMENTS OF FINANCIAL POSITION

Serviamus Mutual Benefit Association, Inc.

December 31,

2024

2023

ASSETS

Current Assets

Cash and cash equivalents (Note 5)	P99,870,229	P45,275,902
Investments in financial instruments – at amortized cost (Note 6)	–	13,133,182
Trade and other receivables (Note 7)	4,166,293	5,839,855
Prepayments and other assets (Note 8)	69,478	168,965
Total Current Assets	104,106,000	64,417,904

Non-Current Assets

Furniture, fixtures and office equipment – net (Note 9)	305,346	464,898
Investments in financial instruments – at amortized cost (Note 6)	30,499,438	55,379,928
Total Non-Current Assets	30,804,784	55,844,826

P134,910,784

P120,262,730

LIABILITIES AND FUND BALANCES

Current Liabilities

Trade and other payables (Note 10)	P4,403,838	P4,825,339
Insurance contract liabilities (Note 11)	615,228	696,714
Total Current Liabilities	5,019,066	5,522,053

Non-Current Liabilities

Aggregate reserves for life policies (Note 12)	77,357,628	69,209,597
Total Liabilities	82,376,694	74,731,650

Fund Balances

Guaranty Fund (Note 13)	16,980,981	15,236,692
General Fund (Note 14)	27,952,606	21,885,065
Special Funds (Note 14)	7,600,503	8,409,323
Total Fund Balances	52,534,090	45,531,080

P134,910,784

P120,262,730

See Notes to Financial Statements.

STATEMENTS OF PROFIT OR LOSS

Serviamus Mutual Benefit Association, Inc.

<i>Years Ended December 31,</i>	2024	2023
REVENUE		
Members' gross premium contributions <i>(Note 15)</i>	P34,885,780	P34,553,130
Less contributions to Guaranty Fund <i>(Note 13)</i>	1,744,289	1,727,657
Net members' premium contributions	33,141,491	32,825,473
Membership fees <i>(Note 15)</i>	788,300	976,700
Interest on bank deposits and financial instruments <i>(Notes 5 and 6)</i>	2,510,178	2,390,836
Total Revenue	36,439,969	36,193,009
BENEFITS AND OPERATING EXPENSES		
Benefits and claims paid to members <i>(Notes 11 and 15)</i>	15,304,501	15,769,379
Increase in aggregate reserves for life policies <i>(Note 12)</i>	8,148,031	7,859,733
Collection cost <i>(Note 18)</i>	1,048,441	1,036,427
Total Members' Benefits and Expenses	24,500,973	24,665,539
Compensation and employees' benefits <i>(Note 16)</i>	3,887,161	3,204,764
General and administrative <i>(Note 17)</i>	1,748,132	1,881,412
Depreciation <i>(Note 9)</i>	236,162	233,836
Total Benefits and Operating Expenses	30,372,428	29,985,551
NET SURPLUS FOR THE YEAR	P6,067,541	P6,207,458

See Notes to Financial Statements.

STATEMENTS OF CHANGES IN FUND BALANCES

Serviamus Mutual Benefit Association, Inc.

December 31,	2024	2023
GUARANTY FUND (Note 13)		
Opening balances	P15,236,692	P13,509,035
5% contributions during the year	1,744,289	1,727,657
Closing balances	16,980,981	15,236,692
APPROPRIATED SPECIAL FUNDS (Note 14)		
Opening balances	8,409,323	8,687,162
Disbursements of special funds during the year	(808,820)	(277,839)
Closing balances	7,600,503	8,409,323
GENERAL FUND (Note 14)		
Opening balances	21,885,065	15,677,607
Net surplus for the year	6,067,541	6,207,458
Closing balances	27,952,606	21,885,065
	P52,534,090	P45,531,080

See Notes to Financial Statements.

STATEMENTS OF CASH FLOWS

Serviamus Mutual Benefit Association, Inc.

<i>Years Ended December 31,</i>	2024	2023
CASH FLOWS FROM OPERATING ACTIVITIES		
Net surplus for the year	P6,067,541	P6,207,458
Add (deduct) adjustments for:		
Depreciation <i>(Note 9)</i>	236,162	233,836
Provision for expected credit losses <i>(Note 7)</i>	–	36,316
Provision for retirement benefits <i>(Note 10)</i>	246,320	158,678
Increase in aggregate reserves for life policies <i>(Note 12)</i>	8,148,031	7,859,733
Interest income from bank deposits <i>(Note 5)</i>	(180,547)	(15,487)
Interest income earned from financial instruments <i>(Note 6)</i>	(2,329,630)	(2,375,348)
Operating income before changes in working capital	12,187,877	12,105,186
Add (deduct) changes in working capital excluding cash		
Decrease (increase) in:		
Trade and other receivables <i>(Note 7)</i>	1,673,562	(3,630,694)
Prepayments and other current assets <i>(Note 8)</i>	99,487	(39,027)
Increase (decrease) in:		
Insurance contract liabilities <i>(Note 11)</i>	(81,486)	96,080
Trade and other payables <i>(Note 10)</i>	(667,821)	1,778,831
Net Cash Provided from Operating Activities	13,211,619	10,310,376
CASH FLOWS FOR INVESTING ACTIVITIES		
Decrease in investment in financial instruments <i>(Note 6)</i>	38,013,672	12,924,455
Interest income earned from investments in financial instruments <i>(Note 6)</i>	2,329,630	2,375,348
Interest income from bank deposits <i>(Note 5)</i>	180,547	15,487
Disbursements from special funds – net <i>(Note 14)</i>	(808,820)	(277,839)
Additions to furniture, fixtures and office equipment <i>(Note 9)</i>	(76,610)	(181,878)
Net Cash Provided from Investing Activities	39,638,419	14,855,573
CASH FLOW FROM FINANCING ACTIVITY		
Increase in guaranty fund <i>(Note 13)</i>	1,744,289	1,727,657
NET INCREASE IN CASH AND CASH EQUIVALENTS		
	54,594,327	26,893,606
OPENING CASH AND CASH EQUIVALENTS		
	45,275,902	18,382,296
CLOSING CASH AND CASH EQUIVALENTS <i>(Note 5)</i>		
	P99,870,229	P45,275,902

See Notes to Financial Statements.

NOTES TO FINANCIAL STATEMENTS

Serviamus Mutual Benefit Association, Inc.

As at and for the Years Ended December 31, 2024 and 2023

Note 1

Organization and Tax Exemption

The Serviamus Mutual Benefit Association, Inc. (Association) was registered with the Securities and Exchange Commission (SEC) on May 20, 2013 (with company registration number CN201309403) and subsequently obtained its secondary license from the Insurance Commission (IC) on January 27, 2014. It is operating under IC License No. 2019-08-R from January 1, 2019 to December 31, 2021 and a renewal of license under IC License No. 2022-15R from January 1, 2022 to December 31, 2024. It maintains office at the 4th Floor, Diocesan Centrum Building, Lluch Street, Iligan City, Lanao del Norte.

The Association was organized for the primary purpose of providing life insurance and other allied services to its members and beneficiaries. It was organized to: (1) extend financial assistance to its members, their spouses, children and parents in the form of death and sickness benefits, provident savings and loan redemption assistance, and (2) ensure continued access to benefits/resources by actively involving the members in the management of the Association that would include implementation of policies and procedures geared towards sustainability and improved services, and (3) to ensure compliance with administrative and regulatory insurances, rulings and development, and technical service operations.

The Association has 31,618 members at the end of 2024; it has 30,859 members at the end of 2023.

In accordance with Section 30 (C) of the National Internal Revenue Code, as amended, the Association is exempt from the payment of taxes from income derived by it.

Note 2

Statement of Compliance with Philippine Financial Reporting Standards (PFRSs)

Statement of Compliance

The accompanying financial statements have been prepared in accordance with Philippine Financial Reporting Standards (PFRSs) and Philippine Interpretations-IFRIC.

PFRSs include statements named PFRSs and Philippine Accounting Standards (PAS), and interpretations of the Philippine Interpretations Committee (PIC), Standing Interpretations Committee (SIC) and International Financial Reporting Interpretations Committee (IFRIC) which have been approved by the Financial Reporting Standards Council (FRSC) from the pronouncements issued by the International Accounting Standards Board and approved by the Philippine Board of Accountancy (BOA) and adopted by the Securities and Exchange Commission (SEC).

Because the Association is a supervised entity by the Insurance Commission (IC), it also abides by the regulations of the Commission particularly those that are set forth under Section 189 of The Amended Insurance Code and with IC Circular Letter No. 2014-41 *Standard Chart of Accounts (SCA) for MBAs*, and all applicable IC Circular Letters and accounting requirements. These regulations and requirements are substantially compliant with PFRSs and the Revised SRC Rule 68 (2019).

New and Amended IFRS Accounting Standards that are Effective for the Current Year

In the current year, the Association has applied a number of amendments to PFRS Accounting Standards issued by the International Accounting Standards Board (IASB) and adopted by the FSRSC (as Philippine Financial Reporting Standards) that are mandatorily effective for an accounting period that begins on or after January 1, 2024. Their adoption has not had any material impact on the disclosures or on the amounts reported in these financial statements.

Amendments to PAS/IAS 7 Statement of Cash Flows and PFRS 7 Financial Instruments: Disclosures titled Supplier Finance Arrangements

The amendments add a disclosure objective to PAS 7 stating that an entity is required to disclose information about its supplier finance arrangements that enables users of financial statements to assess the effects of those arrangements on the entity's liabilities and cash flows. In addition, PFRS 7 is amended to add supplier finance arrangements as an example within the requirements to disclose information about an entity's exposure to concentration of liquidity risk.

The amendments contain specific transition provisions for the first annual reporting period in which the Association applies the amendments. Under the transitional provisions an entity is not required to disclose:

- Comparative information for any reporting periods presented before the beginning of the annual reporting period in which the entity first applies those amendments
- The information otherwise required by PAS/IAS 7:44H(b)(ii)–(iii) as at the beginning of the annual reporting period in which the entity first applies those amendments.

The Association has no supplier finance arrangements.

Amendments to PAS/IAS 1 Classification of Liabilities as Current or Non-current

The Association has adopted the amendments to PAS/IAS 1, published in January 2020, for the first time in the current year. The amendments affect only the presentation of liabilities as current or non-current in the statement of financial position and not the amount or timing of recognition of any asset, liability, income or expenses, or the information disclosed about those items.

The amendments clarify that the classification of liabilities as current or non-current is based on rights that are in existence at the end of the reporting period, specify that classification is unaffected by expectations about whether an entity will exercise its right to defer settlement of a liability, explain that rights are in existence if covenants are complied with at the end of the reporting period, and introduce a definition of 'settlement' to make clear that settlement refers to the transfer to the counterparty of cash, equity instruments, other assets or services.

Amendments to PAS/IAS 1 Presentation of Financial Statements—Non-current Liabilities with Covenants

The Association has adopted the amendments to PAS/IAS 1, published in November 2022, for the first time in the current year. The amendments specify that only covenants that an entity is required to comply with on or before the end of the reporting period affect the entity's right to defer settlement of a liability for at least twelve months after the reporting date (and therefore must be considered in assessing the classification of the liability as current or non-current). Such covenants affect whether the right exists at the end of the reporting period, even if compliance with the covenant is assessed only after the reporting date (e.g., a covenant based on the entity's financial position at the reporting date that is assessed for compliance only after the reporting date).

The IASB also specifies that the right to defer settlement of a liability for at least twelve months after the reporting date is not affected if an entity only has to comply with a covenant after the reporting period. However, if the entity's right to defer settlement of a liability is subject to the entity complying with covenants within twelve months after the reporting period, an entity discloses information that enables users of financial statements to understand the risk of the liabilities becoming repayable within twelve months after the reporting period. This would include information about the covenants (including the nature of the covenants and when the entity is required to comply with them), the carrying amount of related liabilities and facts and circumstances, if any, that

indicate that the entity may have difficulties complying with the covenants.

The Association has no non-current liabilities with covenants.

Amendments to PFRS 16 Leases—Lease Liability in a Sale and Leaseback

The Association has adopted the amendments to PFRS 16 for the first time in the current year. The amendments to PFRS 16 add subsequent measurement requirements for sale and leaseback transactions that satisfy the requirements in PFRS 15 *Revenue from Contracts with Customers* to be accounted for as a sale. The amendments require the seller-lessee to determine 'lease payments' or 'revised lease payments' such that the seller-lessee does not recognize a gain or loss that relates to the right of use retained by the seller-lessee, after the commencement date.

The amendments do not affect the gain or loss recognized by the seller-lessee relating to the partial or full termination of a lease. Without these new requirements, a seller-lessee may have recognized a gain on the right of use it retains solely because of a remeasurement of the lease liability (for example, following a lease modification or change in the lease term) applying the general requirements in PFRS 16. This could have been particularly the case in a leaseback that includes variable lease payments that do not depend on an index or rate.

As part of the amendments, the IASB amended an Illustrative Example in IFRS 16 and added a new example to illustrate the subsequent measurement of a right-of-use asset and lease liability in a sale and leaseback transaction with variable lease payments that do not depend on an index or rate. The illustrative examples also clarify that the liability that arises from a sale and leaseback transaction that qualifies as a sale applying IFRS 15 is a lease liability.

A seller-lessee applies the amendments retrospectively in accordance with PAS/IAS 8 to sale and leaseback transactions entered into after the date of initial application, which is defined as the beginning of the annual reporting period in which the entity first applied PFRS 16.

New and Revised IFRS Accounting Standards in Issue But Not Yet Effective

At the date of authorization of these financial statements, the Association has not applied the following new and revised IFRS Accounting Standards (which will become PFRS Accounting Standards) that have been issued but are not yet effective and in some cases had not yet been adopted by the FSRSC.

- PFRS 17 *Insurance Contracts* (including the June 2020 and December 2021 amendments to IFRS 17)
- Amendments to PAS 7 *Statement of Cash Flows* and PFRS 7 *Financial Instruments: Disclosures* titled *Supplier Finance Arrangements*
- Amendments to IAS 21 *Lack of Exchangeability*
- IFRS 18 *Presentation and Disclosures in Financial Statements*
- IFRS 19 *Subsidiaries without Public Accountability: Disclosures*

The Board of Trustees does not expect that the adoption of the standards listed above will have a material impact on the financial statements of the Association in future periods, except if indicated below, when applicable.

IFRS 17 Insurance Contracts

IFRS 17 establishes the principles for the recognition, measurement, presentation and disclosure of insurance contracts and supersedes IFRS 4 *Insurance Contracts*. IFRS 17 outlines a general model, which is modified for insurance contracts with direct participation features, described as the variable fee approach. The general model is simplified if certain criteria are met by measuring the liability for remaining coverage using the premium

allocation approach. The general model uses current assumptions to estimate the amount, timing and uncertainty of future cash flows and it explicitly measures the cost of that uncertainty. It takes into account market interest rates and the impact of policyholders' options and guarantees.

In June 2020, the IASB issued Amendments to IFRS 17 to address concerns and implementation challenges that were identified after IFRS 17 was published. The amendments defer the date of initial application of IFRS 17 (incorporating the amendments) to annual reporting periods beginning on or after 1 January 2023. At the same time, the IASB issued Extension of the Temporary Exemption from Applying IFRS 9 (Amendments to IFRS 4) that extends the fixed expiry date of the temporary exemption from applying IFRS 9 in IFRS 4 to annual reporting periods beginning on or after 1 January 2023.

In December 2021, the IASB issued Initial Application of IFRS 17 and IFRS 9—Comparative Information (Amendment to IFRS 17) to address implementation challenges that were identified after IFRS 17 was published. The amendment addresses challenges in the presentation of comparative information. IFRS 17 must be applied retrospectively unless impracticable, in which case the modified retrospective approach or the fair value approach is applied.

For the purpose of the transition requirements, the date of initial application is the start of the annual reporting period in which the entity first applies the Standard, and the transition date is the beginning of the period immediately preceding the date of initial application.

The FSRSC adopted the amendments on December 15, 2021 and amended the mandatory effective date of PFRS 17 from January 1, 2023 to January 1, 2025. This is consistent with Circular Letter No. 2020-62 issued by the Insurance Commission (IC) which deferred the implementation of PFRS 17 by two (2) years after its effective date as decided by the IASB.

The Association has determined that its existing products extended to its members has significant insurance risk and therefore meets the definition of an insurance contract. Presently, these are accounted for under PFRS 4, which will be superseded by PFRS 17 beginning January 1, 2025. The IC, however, issued Circular Letter No. 2024-19 on October 17, 2024 moving the adoption period of PFRS 17 for all MBAs to starting January 1, 2030, in consideration of the transition by the MBA industry of its reserving methodology from Net Premium Valuation to Gross Premium Valuation. The Association is working closely with its actuaries and the MBA industry for guidance and understanding in the implementation of the provision of PFRS 17.

*Amendments to PAS 7 Statement of Cash Flows and
PFRS 7 Financial Instruments: Disclosures titled Supplier Finance Arrangements*

The FSRSC has adopted the amendments to IAS 7 and IFRS 7 on June 19, 2023, to be effective beginning January 1, 2025. The amendments add a disclosure objective to PAS 7 stating that an entity is required to disclose information about its supplier finance arrangements that enables users of financial statements to assess the effects of those arrangements on the entity's liabilities and cash flows. In addition, PFRS 7 is amended to add supplier finance arrangements as an example within the requirements to disclose information about an entity's exposure to concentration of liquidity risk.

The amendments contain specific transition provisions for the first annual reporting period in which the Association applies the amendments. Under the transitional provisions an entity is not required to disclose:

- Comparative information for any reporting periods presented before the beginning of the annual reporting period in which the entity first applies those amendments
- The information otherwise required by PAS 7:44H(b)(ii)–(iii) as at the beginning of the annual reporting period in which the entity first applies those amendments.

The Association has no supplier finance arrangements.

Amendments to IAS 21 The Effects of Changes in Foreign Exchange Rates titled Lack of Exchangeability

The amendments specify how to assess whether a currency is exchangeable, and how to determine the exchange rate when it is not. The amendments state that a currency is exchangeable into another currency when an entity is able to obtain the other currency within a time frame that allows for a normal administrative delay and through a market or exchange mechanism in which an exchange transaction would create enforceable rights and obligations.

An entity assesses whether a currency is exchangeable into another currency at a measurement date and for a specified purpose. If an entity is able to obtain no more than an insignificant amount of the other currency at the measurement date for the specified purpose, the currency is not exchangeable into the other currency.

The assessment of whether a currency is exchangeable into another currency depends on an entity's ability to obtain the other currency and not on its intention or decision to do so.

When a currency is not exchangeable into another currency at a measurement date, an entity is required to estimate the spot exchange rate at that date. An entity's objective in estimating the spot exchange rate is to reflect the rate at which an orderly exchange transaction would take place at the measurement date between market participants under prevailing economic conditions.

The amendments do not specify how an entity estimates the spot exchange rate to meet that objective. An entity can use an observable exchange rate without adjustment or another estimation technique. Examples of an observable exchange rate include: (a) a spot exchange rate for a purpose other than that for which an entity assesses exchangeability, and (b) the first exchange rate at which an entity is able to obtain the other currency for the specified purpose after exchangeability of the currency is restored (first subsequent exchange rate).

An entity using another estimation technique may use any observable exchange rate—including rates from exchange transactions in markets or exchange mechanisms that do not create enforceable rights and obligations—and adjust that rate, as necessary, to meet the objective as set out above.

When an entity estimates a spot exchange rate because a currency is not exchangeable into another currency, the entity is required to disclose information that enables users of its financial statements to understand how the currency not being exchangeable into the other currency affects, or is expected to affect, the entity's financial performance, financial position and cash flows.

The amendments add a new appendix as an integral part of IAS 21. The appendix includes application guidance on the requirements introduced by the amendments. The amendments also add new Illustrative Examples accompanying IAS 21, which illustrate how an entity might apply some of the requirements in hypothetical situations based on the limited facts presented.

In addition, the IASB made consequential amendments to IFRS 1 to align with and refer to the revised IAS 21 for assessing exchangeability.

The amendments are effective for annual reporting periods beginning on or after 1 January 2025, with earlier application permitted. An entity is not permitted to apply the amendments retrospectively. Instead, an entity is required to apply the specific transition provisions included in the amendments.

The Board of Trustees of the Association anticipates that the application of these amendments may not have any impact on the Association's financial statements in future periods.

IFRS 18 Presentation and Disclosures in Financial Statements

The FSRSC has adopted PFRS 18 on October 10, 2024, to be effective beginning January 1, 2027. PFRS 18 replaces PAS 1, carrying forward many of the requirements in PAS 1 unchanged and complementing them with new requirements. In addition, some PAS 1 paragraphs have been moved to PAS 8 and PFRS 7. Furthermore,

minor amendments were made to PAS 7 and PAS 33 *Earnings per Share*.

PFRS 18 introduces new requirements to: (1) present specified categories and defined subtotals in the statement of profit or loss, (2) provide disclosures on management-defined performance measures (MPMs) in the notes to the financial statements, and (3) improve aggregation and disaggregation.

An entity is required to apply PFRS 18 for annual reporting periods beginning on or after 1 January 2027, with earlier application permitted. The amendments to PAS 7 and PAS 33, as well as the revised PAS 8 and PFRS 7, become effective when an entity applies PFRS 18. PFRS 18 requires retrospective application with specific transition provisions.

The Board of Trustees of the Association anticipates that the application of these amendments may have an impact on the Association's financial statements in future periods.

IFRS 19 Subsidiaries without Public Accountability: Disclosures

IFRS 19 permits an eligible subsidiary to provide reduced disclosures when applying IFRS Accounting Standards in its financial statements. A subsidiary is eligible for the reduced disclosures if it does not have public accountability and its ultimate or any intermediate parent produces consolidated financial statements available for public use that comply with IFRS Accounting Standards. IFRS 19 is optional for subsidiaries that are eligible and sets out the disclosure requirements for subsidiaries that elect to apply it.

An entity is only permitted to apply PFRS 19 if, at the end of the reporting period: (1) it is a subsidiary (this includes an intermediate parent), (2) it does not have public accountability, and (3) its ultimate or any intermediate parent produces consolidated financial statements available for public use that comply with PFRS Accounting Standards.

A subsidiary has public accountability if: (1) its debt or equity instruments are traded in a public market or it is in the process of issuing such instruments for trading in a public market (a domestic or foreign stock exchange or an over-the-counter market, including local and regional markets), or (2) it holds assets in a fiduciary capacity for a broad group of outsiders as one of its primary businesses (for example, banks, credit unions, insurance entities, securities brokers/dealers, mutual funds and investment banks often meet this second criterion).

Eligible entities can apply IFRS 19 in their consolidated, separate or individual financial statements. An eligible intermediate parent that does not apply IFRS 19 in its consolidated financial statement may do so in its separate financial statements.

The new standard is effective for reporting periods beginning on or after 1 January 2027 with earlier application permitted. If an entity elects to apply IFRS 19 for a reporting period earlier than the reporting period in which it first applies IFRS 18, it is required to apply a modified set of disclosure requirements set out in an appendix to IFRS 19. If an entity elects to apply IFRS 19 for an annual reporting period before it applied the amendments to IAS 21, it is not required to apply the disclosure requirements in IFRS 19 with regard to Lack of Exchangeability.

The Board of Trustees of the Association does not anticipate that IFRS 19 (to become PFRS 19 in the Philippines) will be applicable to the financial statements of the Association.

Note 3

Summary of Material Accounting Policy Information

The material accounting policies that have been used in the preparation of these financial statements are summarized below. The Company's management expects these policies to influence the decisions of users of the financial statements. Accounting policies related to immaterial transactions or events were no longer disclosed.

Going Concern

The Board of Trustees has at the time of approving the financial statements, a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. Thus, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Basis of Preparation

The financial statements have been prepared using a historical cost basis, except for financial instruments that are measured at fair values at the end of the year, as explained in the following accounting policies. Historical cost is generally based on the fair value of the consideration given in exchange for goods and services.

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date, regardless of whether that price is directly observable or estimated using another valuation technique. In estimating the fair value of an asset or a liability, the Association takes into account the characteristics of the asset or liability if market participants would take those characteristics into account when pricing the asset or liability at the measurement date. Fair value for measurement and/or disclosure purposes in the financial statements is determined on such basis, except for leasing transactions that are within the scope of PFRS 16, and measurements that have some similarities to fair value but are not fair value, such as net realizable value in PAS/IAS 2 or value in use in PAS/IAS 36.

The financial statements are presented in Philippine peso, which is the Association's functional and presentation currency, and all values are recorded to the nearest peso except when otherwise indicated. The preparation of the financial statements made use of estimates, assumptions and judgments by management based on management's best knowledge of current and historical facts as at statement of financial position date. These estimates and judgments affect the reported amounts of assets and liabilities and contingent liabilities as at statement of financial position date, as well as affecting the reported income and expenses for the year. The areas involving a higher degree of judgment or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

Fair Value Measurement

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement is based on the presumption that the transaction to sell the asset or transfer the liability takes place either: (a) in the principal market for the asset or liability; or (b) in the absence of a principal market, in the most advantageous market for the asset or liability. The principal or the most advantageous market must be accessible by the Association.

The fair value of an asset or a liability is measured using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest. A fair value measurement of a nonfinancial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Association uses valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, maximizing the use of relevant observable inputs and minimizing the use of unobservable inputs. All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorized within the fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

- Level 1 - Quoted (unadjusted) market prices in active markets for identical assets or liabilities.
- Level 2 - Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable.
- Level 3 - Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For assets and liabilities that are recognized in the financial statements on a recurring basis, the Association determines whether transfers have occurred between Levels in the hierarchy by reassessing categorization (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Financial Instruments

Financial assets and financial liabilities are recognized in the Association's statement of financial position when the Association becomes a party to the contractual provisions of the instrument.

Financial assets and financial liabilities are initially measured at fair value, except for trade receivables that do not have a significant financing component which are measured at transaction price. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss are recognized immediately in profit or loss.

Financial Assets

All regular way purchases or sales of financial assets are recognized and derecognized on a trade date basis. Regular way purchases or sales are purchases or sales of financial assets that require delivery of assets within the time frame established by regulation or convention in the marketplace.

All recognized financial assets are measured subsequently in their entirety at either amortized cost or fair value, depending on the classification of the financial assets.

Classification of Financial Assets

Debt instruments that meet the following conditions are measured subsequently at amortized cost: (a) the financial asset is held within a business model whose objective is to hold financial assets in order to collect contractual cash flows; and (b) the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Debt instruments that meet the following conditions are measured subsequently at fair value through other comprehensive income (FVTOCI): (a) the financial asset is held within a business model whose objective is achieved by both collecting contractual cash flows and selling the financial assets; and (b) the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

By default, all other financial assets are measured subsequently at fair value through profit or loss (FVTPL).

Despite the foregoing, the Association may make the following irrevocable election/designation at initial recognition of a financial asset: (a) the Association may irrevocably elect to present subsequent changes in fair value of an equity investment in other comprehensive income if certain criteria are met [see (iii) below]; and (b) the Association may irrevocably designate a debt investment that meets the amortized cost or FVTOCI criteria as measured at FVTPL if doing so eliminates or significantly reduces an accounting mismatch [see (iv) below].

(i) Amortized Cost and Effective Interest Method

The effective interest method is a method of calculating the amortized cost of a debt instrument and of allocating interest income over the relevant period.

For financial assets other than purchased or originated credit-impaired financial assets (i.e. assets that are credit-impaired on initial recognition), the effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees and points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) excluding expected credit losses, through

the expected life of the debt instrument, or, where appropriate, a shorter period, to the gross carrying amount of the debt instrument on initial recognition. For purchased or originated credit-impaired financial assets, a credit-adjusted effective interest rate is calculated by discounting the estimated future cash flows, including expected credit losses, to the amortized cost of the debt instrument on initial recognition.

The amortized cost of a financial asset is the amount at which the financial asset is measured at initial recognition minus the principal repayments, plus the cumulative amortization using the effective interest method of any difference between that initial amount and the maturity amount, adjusted for any loss allowance. The gross carrying amount of a financial asset is the amortized cost of a financial asset before adjusting for any loss allowance.

Interest income is recognized using the effective interest method for debt instruments measured subsequently at amortized cost and at FVTOCI. For financial assets other than purchased or originated credit-impaired financial assets, interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset, except for financial assets that have subsequently become credit-impaired (see below). For financial assets that have subsequently become credit-impaired, interest income is recognized by applying the effective interest rate to the amortized cost of the financial asset. If, in subsequent reporting periods, the credit risk on the credit-impaired financial instrument improves so that the financial asset is no longer credit-impaired, interest income is recognized by applying the effective interest rate to the gross carrying amount of the financial asset.

For purchased or originated credit-impaired financial assets, the Association recognizes interest income by applying the credit-adjusted effective interest rate to the amortized cost of the financial asset from initial recognition. The calculation does not revert to a gross basis even if the credit risk of the financial asset subsequently improves so that the financial asset is no longer credit-impaired.

The Association's financial assets at amortized costs includes cash and cash equivalents and trade and other receivables.

Cash and Cash Equivalents

Cash and cash equivalents are carried in the financial statements at cost. Cash comprise unrestricted cash on hand, deposits held at call with banks, and time deposits with banks that can be pre-terminated anytime without significant risk of change in value. Cash equivalents (including those invested in a trust fund) represent short-term, highly liquid investments maturing within 90 days from the date of acquisition that are readily convertible into known amounts of cash and which are subject to an insignificant risk of changes in value. At the end of the year, the Association has no cash equivalents.

Trade and Other Receivables

Trade and other receivables are outstanding balances from debtors less the allowance for impairment losses. Receivables are recognized when the Association becomes party to the contract, which happens when the goods or services are dispatched. They are derecognized when the rights to receive the cash flows have expired e.g., due to the settlement of the outstanding amount or where the Association has transferred substantially all the risks and rewards associated with that contract. Other receivables are stated at invoice value less an allowance for impairment losses. Trade and other receivables are subsequently measured at amortized cost as the business model is to collect contractual cash flows and the debt meets the SPPI criterion.

Investments in Debt Securities at Amortized Costs

Investment in treasury bills and treasury bonds issued by the Philippine Government are held primarily to collect the contractual cash flow rather than selling the asset prior to its maturity. Interest income from these financial assets is included in finance income using the effective interest rate method. Any gain or loss arising on derecognition is recognized directly in profit or loss.

(ii) Debt Instruments Classified as at FVTOCI

The Association has no financial assets held at FVTOCI. But debt instruments classified as at FVTOCI are initially measured at fair value plus transaction costs. Subsequently, changes in the carrying amount of these financial assets as a result of foreign exchange gains and losses (see below), impairment gains or losses (see below), and interest income calculated using the effective interest method (see (i) above) are recognized in profit or loss.

The amounts that are recognized in profit or loss are the same as the amounts that would have been recognized in profit or loss if these financial assets were to be measured at amortized cost. All other changes in the carrying amount of these financial assets are recognized in other comprehensive income and accumulated under the heading of investments revaluation reserve. When these financial assets are derecognized, the cumulative gains or losses previously recognized in other comprehensive income are reclassified to profit or loss.

(iii) Equity Instruments Designated as at FVTOCI

On initial recognition, the Association may make an irrevocable election (on an instrument-by-instrument basis) to designate investments in equity instruments as at FVTOCI. Designation at FVTOCI is not permitted if the equity investment is held for trading or if it is contingent consideration recognized by an acquirer in a business combination.

Investments in equity instruments at FVTOCI are initially measured at fair value plus transaction costs. Subsequently, they are measured at fair value with gains and losses arising from changes in fair value recognized in other comprehensive income and accumulated in the investment revaluation reserve. The cumulative gain or loss is not reclassified to profit or loss on disposal of the equity investments, instead, it is transferred to retained earnings. Dividends on these investments in equity instruments are recognized in profit or loss in accordance with PFRS 9 unless the dividends clearly represent a recovery of part of the cost of the investment.

The Association designated all investments in equity instruments that are not held for trading as at FVTOCI on initial recognition.

A financial asset is held for trading if: (1) it has been acquired principally for the purpose of selling it in the near term; or (2) on initial recognition it is part of a portfolio of identified financial instruments that the Association manages together and has evidence of a recent actual pattern of short-term profit-taking; or (3) it is a derivative (except for a derivative that is a financial guarantee contract or a designated and effective hedging instrument).

(iv) Financial Assets at FVTPL

Financial assets that do not meet the criteria for being measured at amortized cost or FVTOCI [see (i) to (iii) above] are measured at FVTPL. Specifically:

- Investments in equity instruments are classified as at FVTPL, unless the Association designates an equity investment that is neither held for trading nor a contingent consideration arising from a business combination as at FVTOCI on initial recognition [see (iii) above].
- Debt instruments that do not meet the amortized cost criteria or the FVTOCI criteria [see (i) and (ii) above] are classified as at FVTPL. In addition, debt instruments that meet either the amortized cost criteria or the FVTOCI criteria may be designated as at FVTPL upon initial recognition if such designation eliminates or significantly reduces a measurement or recognition inconsistency (so called 'accounting mismatch') that would arise from measuring assets or liabilities or recognizing the gains and losses on them on different bases. The Association has not designated any debt instruments as at FVTPL.

Financial assets at FVTPL are measured at fair value at the end of each reporting period, with any fair value gains or losses recognized in profit or loss to the extent they are not part of a designated hedging relationship (the Association has no hedge investments). The net gain or loss recognized in profit or loss includes any dividend or interest earned on the financial asset and is included in the 'other services and other income' line item. Fair value is determined in the manner described in the Association's material accounting policy information.

Impairment of Financial Assets

The Association recognizes a loss allowance for expected credit losses on investments in debt instruments that are measured at amortized cost or at FVTOCI, lease receivables, trade receivables and contract assets. The amount of expected credit losses is updated at each reporting date to reflect changes in credit risk since initial recognition of the respective financial instrument.

The Association always recognizes lifetime ECL (expected credit losses) for trade receivables, contract assets and lease receivables. The expected credit losses on these financial assets are estimated using a provision matrix based on the Association's historical credit loss experience, adjusted for factors that are specific to the debtors, general economic conditions and an assessment of both the current as well as the forecast direction of conditions at the reporting date, including time value of money where appropriate.

For all other financial instruments, the Association recognizes lifetime ECL when there has been a significant increase in credit risk since initial recognition. However, if the credit risk on the financial instrument has not increased significantly since initial recognition, the Association measures the loss allowance for that financial instrument at an amount equal to 12-month ECL.

Lifetime ECL represents the expected credit losses that will result from all possible default events over the expected life of a financial instrument. In contrast, 12-month ECL represents the portion of lifetime ECL that is expected to result from default events on a financial instrument that are possible within 12 months after the reporting date.

(i) Significant Increase in Credit Risk

In assessing whether the credit risk on a financial instrument has increased significantly since initial recognition, the Association compares the risk of a default occurring on the financial instrument at the reporting date with the risk of a default occurring on the financial instrument at the date of initial recognition. In making this assessment, the Association considers both quantitative and qualitative information that is reasonable and supportable, including historical experience and forward-looking information that is available without undue cost or effort. Forward-looking information considered includes the future prospects of the industries in which the Association's debtors operate, obtained from economic expert reports, financial analysts, governmental bodies, relevant think-tanks and other similar organizations, as well as consideration of various external sources of actual and forecast economic information that relate to the Association's core operations.

In particular, the following information is taken into account when assessing whether credit risk has increased significantly since initial recognition:

- An actual or expected significant deterioration in the financial instrument's external (if available) or internal credit rating;
- Significant deterioration in external market indicators of credit risk for a particular financial instrument, e.g., a significant increase in the credit spread, the credit default swap prices for the debtor, or the length of time or the extent to which the fair value of a financial asset has been less than its amortized cost;

- Existing or forecast adverse changes in business, financial or economic conditions that are expected to cause a significant decrease in the debtor's ability to meet its debt obligations;
- An actual or expected significant deterioration in the operating results of the debtor;
- Significant increases in credit risk on other financial instruments of the same debtor; and
- An actual or expected significant adverse change in the regulatory, economic, or technological environment of the debtor that results in a significant decrease in the debtor's ability to meet its debt obligations.

Irrespective of the outcome of the above assessment, the Association presumes that the credit risk on a financial asset has increased significantly since initial recognition when contractual payments are more than 30 days past due, unless the Association has reasonable and supportable information that demonstrates otherwise.

Despite the foregoing, the Association assumes that the credit risk on a financial instrument has not increased significantly since initial recognition if the financial instrument is determined to have low credit risk at the reporting date. A financial instrument is determined to have low credit risk if: (1) the financial instrument has a low risk of default; (2) the debtor has a strong capacity to meet its contractual cash flow obligations in the near term; and (3) adverse changes in economic and business conditions in the longer term may, but will not necessarily, reduce the ability of the borrower to fulfil its contractual cash flow obligations.

The Association considers a financial asset to have low credit risk when the asset has external credit rating of 'investment grade' in accordance with the globally understood definition or if an external rating is not available, the asset has an internal rating of 'performing.' Performing means that the counterparty has a strong financial position and there are no past due amounts.

The Association regularly monitors the effectiveness of the criteria used to identify whether there has been a significant increase in credit risk and revises them as appropriate to ensure that the criteria are capable of identifying significant increase in credit risk before the amount becomes past due.

(ii) Definition of Default

The Association considers the following as constituting an event of default for internal credit risk management purposes as historical experience indicates that financial assets that meet either of the following criteria are generally not recoverable: (1) when there is a breach of financial covenants by the debtor; or (2) information developed internally or obtained from external sources indicates that the debtor is unlikely to pay its creditors, including the Association, in full (without taking into account any collateral held by the Association).

Irrespective of the above analysis, the Association considers that default has occurred when a financial asset is more than 90 days past due unless the Association has reasonable and supportable information to demonstrate that a more lagging default criterion is more appropriate.

(iii) Credit-impaired Financial Assets

A financial asset is credit-impaired when one or more events that have a detrimental impact on the estimated future cash flows of that financial asset have occurred. Evidence that a financial asset is credit-impaired includes observable data about the following events: (a) significant financial difficulty of the issuer or the borrower; (b) a breach of contract, such as a default or past due event (see (ii) above); (c) the lender(s) of the borrower, for economic or contractual reasons relating to the borrower's financial difficulty, having granted to the borrower a concession(s) that the lender(s) would not otherwise consider; (d) it is becoming probable that the borrower will enter bankruptcy or other financial reorganization; or (e) the disappearance of an active market for that financial asset because of financial difficulties.

(iv) Write-Off Policy

The Association writes off a financial asset when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g., when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or in the case of trade receivables, when the amounts are over two years past due, whichever occurs sooner. Financial assets written off may still be subject to enforcement activities under the Association's recovery procedures, taking into account legal advice where appropriate. Any recoveries made are recognized in profit or loss.

(v) Measurement and Recognition of Expected Credit Losses (ECL)

The measurement of expected credit losses is a function of the probability of default, loss given default (i.e., the magnitude of the loss if there is a default) and the exposure at default. The assessment of the probability of default and loss given default is based on historical data adjusted by forward-looking information as described above.

As for the exposure at default, for financial assets, this is represented by the assets' gross carrying amount at the reporting date; for financial guarantee contracts, the exposure includes the amount drawn down as at the reporting date, together with any additional amounts expected to be drawn down in the future by default date determined based on historical trend, the Association's understanding of the specific future financing needs of the debtors, and other relevant forward-looking information.

For financial assets, the expected credit loss is estimated as the difference between all contractual cash flows that are due to the Association in accordance with the contract and all the cash flows that the Association expects to receive, discounted at the original effective interest rate. For a lease receivable, the cash flows used for determining the expected credit losses is consistent with the cash flows used in measuring the lease receivable in accordance with PFRS 16.

If the Association has measured the loss allowance for a financial instrument at an amount equal to lifetime ECL in the previous reporting period but determines at the current reporting date that the conditions for lifetime ECL are no longer met, the Association measures the loss allowance at an amount equal to 12-month ECL at the current reporting date, except for assets for which the simplified approach was used.

The Association recognizes an impairment gain or loss in profit or loss for all financial instruments with a corresponding adjustment to their carrying amount through a loss allowance account, except for investments in debt instruments that are measured at FVTOCI, for which the loss allowance is recognized in other comprehensive income and accumulated in the investment revaluation reserve and does not reduce the carrying amount of the financial asset in the statement of financial position.

Derecognition of Financial Assets

The Association derecognizes a financial asset only when the contractual rights to the cash flows from the asset expire, or when it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. If the Association neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Association recognizes its retained interest in the asset and an associated liability for amounts it may have to pay. If the Association retains substantially all the risks and rewards of ownership of a transferred financial asset, the Association continues to recognize the financial asset and also recognizes a collateralized borrowing for the proceeds received.

On derecognition of a financial asset measured at amortized cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognized in profit or loss. In addition, on derecognition of an investment in a debt instrument classified as at FVTOCI, the cumulative gain or loss previously accumulated in the investment revaluation reserve is reclassified to profit or loss. In contrast, on derecognition of an investment in an equity instrument which the Association has elected on initial recognition to measure at FVTOCI, the cumulative gain or loss previously accumulated in the investment revaluation reserve is not reclassified to profit or loss but is transferred to retained earnings.

Financial Liabilities and Equity

Classification as Debt or Equity

Debt and equity instruments are classified as either financial liabilities or as equity in accordance with the substance of the contractual arrangements and the definitions of a financial liability and an equity instrument.

Equity Instruments

An equity instrument is any contract that evidences a residual interest in the assets of an entity after deducting all of its liabilities.

Financial Liabilities

All financial liabilities are measured subsequently at amortized cost using the effective interest method or at FVTPL. However, financial liabilities that arise when a transfer of a financial asset does not qualify for derecognition or when the continuing involvement approach applies, and financial guarantee contracts issued by the Association, are measured in accordance with the specific accounting policies set out below.

Financial Liabilities at FVTPL

Financial liabilities are classified as at FVTPL where the financial liability is (i) contingent consideration of an acquirer in a business combination, (ii) held for trading or (iii) designated as at FVTPL.

A financial liability is classified as held for trading if: (a) it has been acquired principally for the purpose of repurchasing it in the near term; or (b) on initial recognition it is part of a portfolio of identified financial instruments that the Association manages together and has a recent actual pattern of short-term profit-taking; or (c) it is a derivative, except for a derivative that is a financial guarantee contract or a designated and effective hedging instrument.

A financial liability other than a financial liability held for trading or contingent consideration of an acquirer in a business combination may be designated as at FVTPL upon initial recognition if: (1) such designation eliminates or significantly reduces a measurement or recognition inconsistency that would otherwise arise; or (2) the financial liability forms part of a group of financial assets or financial liabilities or both, which is managed, and its performance is evaluated on a fair value basis, in accordance with the Association's documented risk management or investment strategy, and information about the grouping is provided internally on that basis; or (3) it forms part of a contract containing one or more embedded derivatives, and IFRS 9 permits the entire combined contract to be designated as at FVTPL.

Financial liabilities at FVTPL are measured at fair value, with any gains or losses arising on changes in fair value recognized in profit or loss to the extent that they are not part of a designated hedging relationship. The net gain or loss recognized in profit or loss incorporates any interest paid on the financial liability and is included in the 'other services and other income' line item in profit or loss.

However, for financial liabilities that are designated as at FVTPL, the amount of change in the fair value of the financial liability that is attributable to changes in the credit risk of that liability is recognized in other comprehensive income, unless the recognition of the effects of changes in the liability's credit risk in other comprehensive income would create or enlarge an accounting mismatch in profit or loss. The remaining amount of change in the fair value of liability is recognized in profit or loss. Changes in fair value attributable to a financial liability's credit risk that are recognized in other comprehensive income are not subsequently reclassified to profit or loss; instead, they are transferred to retained earnings upon derecognition of the financial liability.

Gains or losses on financial guaranteed contracts, if any, issued by the Association that are designated by the Association as at FVTPL are recognized in profit or loss.

Financial Liabilities Measured Subsequently at Amortized Cost

Financial liabilities that are not (i) contingent consideration of an acquirer in a business combination, (ii) held for trading, or (iii) designated as at FVTPL, are measured subsequently at amortized cost using the effective interest method. The effective interest method is a method of calculating the amortized cost of a financial liability and of allocating interest expense over the relevant period.

The effective interest rate is the rate that exactly discounts estimated future cash payments (including all fees and points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) through the expected life of the financial liability, or (where appropriate) a shorter period, to the amortized cost of a financial liability.

Derecognition of Financial Liabilities

The Association derecognizes financial liabilities when, and only when, the Association's obligations are discharged, cancelled or have expired. The difference between the carrying amount of the financial liability derecognized and the consideration paid and payable is recognized in profit or loss.

When the Association exchanges with the existing lender one debt instrument into another one with the substantially different terms, such exchange is accounted for as an extinguishment of the original financial liability and the recognition of a new financial liability. Similarly, the Association accounts for substantial modification of terms of an existing liability or part of it as an extinguishment of the original financial liability and the recognition of a new liability. It is assumed that the terms are substantially different if the discounted present value of the cash flows under the new terms, including any fees paid net of any fees received and discounted using the original effective rate is at least 10 per cent different from the discounted present value of the remaining cash flows of the original financial liability. If the modification is not substantial, the difference between: (1) the carrying amount of the liability before the modification; and (2) the present value of the cash flows after modification is recognized in profit or loss as the modification gain or loss within other gains and losses.

Prepayments

Prepaid expenses are expenditures paid for in one accounting period, but for which the underlying assets will not be consumed until a future period. When the asset is eventually consumed, it is charged to expense. Prepayments are carried at cost and are amortized on a straight-line basis, over the period of intended usage, which is equal to or less than 12 months or within the normal operating cycle.

Furniture, Fixtures and Office Equipment

Furniture, fixtures and office equipment are stated at cost less accumulated depreciation. Such cost includes the cost of replacing part of such furniture, fixtures and office equipment when that cost is incurred, if the recognition criteria are met.

Depreciation is computed on the straight-line method over the estimated useful lives of the assets, which is five (5) years.

An item of furniture, fixtures and office equipment is derecognized upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the asset) is included in the statement of income in the year the asset is derecognized.

The estimated useful lives, residual values and depreciation method are reviewed at the end of each reporting period, with the effect of any changes in estimate accounted for on a prospective basis. The carrying values of furniture, fixtures and office equipment are reviewed for impairment when changes in circumstances indicate the carrying value may not be recoverable. If any such indication exists and where the carrying values exceed the estimated recoverable amount, the assets are written down to their recoverable amount. The recoverable amount of Association's furniture, fixtures and office equipment is the greater of net selling price and value in use. The net selling price is the amount obtainable from the sale of an asset in an arm's-length transaction.

Impairment of Non-Financial Assets

The Association's furniture, fixtures and office equipment and other assets are subject to impairment testing. Individual assets or cash-generating units are tested for impairment whenever events or changes in circumstances indicate that the carrying amounts may not be recoverable.

For purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash-generating units). As a result, some assets are tested individually for impairment and some are tested at cash-generating unit level. An impairment loss is recognized for the amount by which the asset or cash-generating unit's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of fair value, reflecting the market conditions less cost to sell, and value in use, based on an internal evaluation of discounted cash flow. All assets are subsequently reassessed for indications that an impairment loss previously recognized may no longer exist and the carrying amount of the asset is adjusted to the recoverable amount resulting in the reversal of the previously recognized impairment loss.

Actuarial Policies

Actuarial liabilities (reserves for life policy and members' equity) are computed by the Consulting Actuary of the Association using actuarial practices generally accepted in the Philippines. Actuarial liabilities and other policy liabilities represent the estimated amounts which, together with estimated future premiums and net investment income, will provide for outstanding claims, estimated future benefits, and expenses on in-force policies. In calculating actuarial liabilities, assumptions must be made about the timing and amount of many events, including death, investment, inflation, policy termination, expenses, taxes, premiums and commissions. The Association uses best estimate assumptions for expected future experience. Uncertainty is inherent in the process, as no one can accurately predict the future. Some assumptions relate to events that are anticipated to occur for many years in the future and are likely to require subsequent revision.

Additional provisions are included in the actuarial liabilities to provide for possible adverse deviations from the best estimates. If the assumption is more susceptible to change or if the actuary is less certain about the underlying best estimate assumption, a correspondingly larger provision is included in the actuarial liabilities. In determining these provisions, the Association ensures: (a) when taken one at a time, the provision is reasonable with respect to the underlying best estimate assumption, and the extent of uncertainty present in making that assumption, and (b) in total, the cumulative effect of all provisions is reasonable with respect to the total actuarial liabilities.

With the passage of time and resulting reduction in estimation risk, the provisions are released into income. The best estimate assumptions and margins for adverse deviations are reviewed annually and revisions are made where deemed necessary and prudent.

Recording of Claims from Policyholders

Claims incurred comprise settlement and handling costs of paid and outstanding claims arising during the year and adjustments to prior year claim provisions. Outstanding claims comprise claims incurred up to, but not paid, at the end of the year, whether reported or not.

Revenue and Cost Recognition

The Association's revenue arises primarily from the premium contributions of members and secondarily from investment-related transactions such as investment income, dividend income, interest income and other sources of revenues.

Management has determined that the revenue from premium contributions of members is within the scope of PFRS 4 *Insurance Contracts* while the income from investments in financial instruments are within the scope of PFRS 9 *Financial Instruments*. Income from other sources is within the scope of PFRS 15 *Revenue from Contracts with Customers*.

PFRS 4 defines an insurance contract as a 'contract under which one party (the insurer) accepts significant

insurance risk from another party (the policyholder) by agreeing to compensate the policyholder if a specified uncertain future event (the insured event) adversely affects the policyholder.' PFRS 4 temporarily exempts the Association from some requirements of other PFRSs until the efficacy of PFRS 17, beginning January 1, 2025.

The Association recognizes revenue as follows:

(1) Premium Contributions

This represents considerations given by the member in exchange for the promises of the MBA to pay a stipulated sum in the event of a loss covered under the basic benefits indicated in the Internal Rules and Regulations (IRR) of the MBA and/or membership certificates. Under the provisions of PFRS 4, the Association recognizes premium contributions as earned when collected with corresponding allocation as approved by the Insurance Commission (IC). The proportion of the premiums collected pertaining to periods after reporting date is carried forward to subsequent accounting periods as unearned premiums, so that earned premiums relate to risks carried during the accounting period.

The members' gross premium contributions are allocated as follows:

- 50% goes to the reserve for members' equity, intended for members' entitlements of equity value after three (3) full years of continuous membership in the Association, representing 50% of the total membership dues collected less claims paid;
- 25% goes to cover basic benefits of members;
- 5% goes to guarantee fund; and
- the remaining 20% goes to general operations, to cover administrative costs.

The Association collects its premiums through Serviamus Foundation, Inc., an affiliate.

(2) Investments Income

Income from investments is accounted for under PFRS 9 *Financial Instruments*. Income from investments in debt and equity equities held to collect contractual cash flows (rather than to sell the instrument prior to its contractual maturity to realize its fair value changes) are recognized at amortized cost, with interest income recognized at the effective interest rate.

(3) Non-Insurance Revenues

The Association recognizes non-insurance revenues in accordance with PFRS 15 *Revenue from Contracts with Customers* at an amount that reflects the consideration to which the Association is expected to be entitled in exchange for transferring goods or services to a customer.

For each contract with a customer, the Association:

- (1) Identifies the contract with a customer;
- (2) Identifies the performance obligations in the contract;
- (3) Determines the transaction price which takes into account estimates of variable consideration and the time value of money;
- (4) Allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and
- (5) Recognizes revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

Variable consideration within the transaction price, if any, reflects concessions provided to the customer such as discounts, rebates and refunds, any potential bonuses receivable from the customer and any other contingent events. Such estimates are determined using either the 'expected value' or 'most likely amount' method. The measurement of variable consideration is subject to a constraining principle whereby revenue will only be recognized to the extent that it is highly probable that a significant reversal in the amount of cumulative revenue recognized will not occur.

The measurement constraint continues until the uncertainty associated with the variable consideration is subsequently resolved. Amounts received that are subject to the constraining principle are initially recognized as deferred revenue in the form of a separate refund liability.

(4) Cost and Expenses

Costs and expenses are recognized in the statement of profit or loss when a decrease in future economic benefits related to a decrease in an asset or an increase in a liability has arisen, which can be measured reliably. Costs and expenses are recognized in the statement of profit or loss: i) on the basis of a direct association between the cost incurred and the earnings of specific items of income; ii) on the basis of systematic and rational allocation procedures when economic benefits are expected to arise over several accounting periods and the association with income can only be broadly or indirectly determined; or iii) immediately when an expenditure produces no future economic benefits or when, and to the extent that, future economic benefits do not qualify, or cease to qualify, for recognition in the statement of financial position as an asset.

Insurance-related costs are accounted as follows:

- Changes in the required actuarial and other reserves are recognized as expense during the year.
- Plan benefits and claims paid to members, including refund of members' equity value, are recognized for benefits availed of by members/beneficiaries.
- Collection costs (representing commissions to collecting affiliate) are due and payable for every premium income recognized. Commission rates are based on IC-approved rates.

(5) Grants, Donations and Other Income

Grants, donations and other income received are valued at fair market value at the time the grants are received.

Compensation and Employees Benefits Expense

Employee benefits are all forms of consideration given by the Association in exchange for services rendered by employees or for the termination of their employments in the Association. The Association recognizes: (a) a liability when an employee has provided service in exchange for employee benefits to be paid in the future; and (b) an expense when the Association consumes the economic benefit arising from the service provided by an employee in exchange for employee benefits.

The following represent the accounting followed by the Association for all types of employee benefits, except share-based payment, to which there is none.

• Short-Term Employee Benefits

Short-term employee benefits are those expected to be settled wholly before twelve months after the end of the annual reporting period during which employee services are rendered, but do not include termination benefits. These benefits include wages, salaries and bonuses (if there are any) and non-monetary benefits paid to current employees. These are recognized when the employee has rendered the service and are measured at the undiscounted amounts of benefits expected to be paid in exchange for that service.

The benefits also include compensated absences, which are recognized for the number of paid leave days (including holiday entitlement) remaining at the reporting date. The expected cost of short-term compensated absences is recognized as the employees render service that increases their entitlement or, in the case of non-accumulating absences, when the absences occur, and includes any additional amounts the Association expects to pay as a result of unused entitlements at end of period. The amounts recognized are included in Trade and Other Payables account in the statement of financial position at undiscounted amount that the Association expects to pay as a result of the unused entitlement.

- Post-Employment Benefit Plans

Post-employment benefit plans that are provided to employees only cover their retirement benefits, which are paid in lump sum payments at the time of their retirements. The retirement benefits are provided to employees through a defined benefit plan. A defined benefit plan is a retirement plan that defines the amount of retirement benefit an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and salary. The legal obligation for the benefits of the retirement plan remains with the Association, even if plan assets for funding the defined benefit plan have been acquired. Plan assets may include assets specifically designated to a long-term benefit fund, as well as qualifying insurance policies. The Association's defined benefit retirement plan covers all regular full-time employees.

The Association computed its retirement benefit obligations beginning 2021 based on the provisions of R.A. 7641. The Association's work force is considered young. The Board of Trustees is cognizant of the need to provide post-employment benefits to its employees; however, the cost-benefit estimate favors using the provisions of R.A. 7641 and no actuarial services were engaged presently at this time on the issue of the immateriality of the amount involved.

- Termination Benefits

Termination benefits are payable when employment is terminated by the Association before the normal retirement date, or whenever an employee accepts voluntary redundancy in exchange for these benefits. The Association recognizes termination benefits when it is demonstrably committed to either: (a) terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal; or (b) providing termination benefits as a result of an offer made to encourage voluntary redundancy. Benefits falling due more than 12 months after the statement of financial position date are discounted to present value.

Leases – The Association as Lessee

The Association assesses whether a contract is or contains a lease, at inception of the contract. The Association recognizes a right-of-use asset and a corresponding lease liability with respect to all lease arrangements in which it is the lessee, except for short-term leases (defined as leases with a lease term of 12 months or less) and leases of low value assets. For these low value leases, the Association recognizes the lease payments as an operating expense on a straight-line basis over the term of the lease unless another systematic basis is more representative of the time pattern in which economic benefits from the leased assets are consumed. Presently, the Association considers its lease of office space as low value lease.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted by using the rate implicit in the lease. If this rate cannot be readily determined, the Association uses its incremental borrowing rate. The Association has no borrowings, but it is investing funds. It uses the average rates that its investments in financial instruments are getting as the discounted rate justifying that it becomes the opportunity cost when such investible funds are used to the leases.

Lease payments included in the measurement of the lease liability comprise:

- Fixed lease payments (including in-substance fixed payments), less any lease incentives receivable;
- Variable lease payments that depend on an index or rate, initially measured using the index or rate at the commencement date;
- The amount expected to be paid by the lessee under residual value guarantees;
- The exercise price of purchase options, if the lessee is reasonably certain to exercise the options; and
- Payments of penalties for terminating the lease if the lease term reflects the exercise of an option to terminate the lease.

The lease liability is presented as a separate line in the statement of financial position.

The lease liability is subsequently measured by increasing the carrying amount to reflect interest on the lease

liability (using effective interest method) and by reducing the carrying amount to reflect the lease payments made.

The Association remeasures the lease liability (and makes a corresponding adjustment to the related right-of-use asset) whenever:

- The lease term has changed or there is a significant event or change in circumstances resulting in a change in the assessment of exercise of a purchase option, in which case the lease liability is remeasured by discounting the revised lease payments using a revised discount rate.
- The lease payments change due to changes in an index or rate or a change in expected payment under a guaranteed residual value, in which cases the lease liability is remeasured by discounting the revised lease payments using an unchanged discount rate (unless the lease payments change is due to a change in a floating interest rate, in which case a revised discount rate is used).
- A lease contract is modified, and the lease modification is not accounted for as a separate lease, in which case the lease liability is remeasured based on the lease term of the modified lease by discounting the revised lease payments using a revised discount rate at the effective date of the modification.

The Association did not make any such adjustments during the period presented.

The right-of-use assets comprise the initial measurement of the corresponding lease liability, lease payments made at or before the commencement day, less any lease incentives received and any initial direct costs. They are subsequently measured at cost less accumulated depreciation and impairment losses.

Whenever the Association incurs an obligation for costs to dismantle and remove a leased asset, restore the site on which it is located or restore the underlying asset to the condition required by the terms and conditions of the lease, a provision is recognized and measured under PAS/IAS 37. To the extent that the costs relate to a right-of-use asset, the costs are included in the related right-of-use asset, unless those costs are incurred to produce inventories.

Right-of-use assets are depreciated over the shorter period of lease term and useful life of the underlying asset. If a lease transfers ownership of the underlying asset or the cost of the right-of-use asset reflects that the Association expects to exercise a purchase option, the related right-of-use asset is depreciated over the useful life of the underlying asset. The depreciation starts at the commencement date of the lease.

The right-of-use assets, if any, are presented as a separate line item in the statement of financial position. The Association applies PAS/IAS 36 to determine whether a right-of-use asset is impaired and accounts for any identified impairment loss as described in the 'Furniture, Fixtures and Office Equipment' policy.

Variable rents that do not depend on an index or rate are not included in the measurement the lease liability and the right-of-use asset. The related payments are recognized as an expense in the period in which the event or condition that triggers those payments occurs and are included in the line "Rent" in the statement of profit or loss.

As a practical expedient, PFRS 16 permits a lessee not to separate non-lease components, and instead account for any lease and associated non-lease components as a single arrangement. The Association has not used this practical expedient. For contracts that contain a lease component and one or more additional lease or non-lease components, the Association allocates the consideration in the contract to each lease component on the basis of the relative stand-alone price of the lease component and the aggregate stand-alone price of the non-lease components.

Leases – The Association as Lessor

The Association is not a lessor of properties.

Related Party Relationships and Transactions

Related party transactions are transfers of resources, services or obligations between the Association and its related parties, regardless of whether a price is charged. Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial and operating decisions. These parties include: (a) individuals owning, directly or indirectly through one or more intermediaries, control or are controlled by, or under common control with the Association; (b) associates; (c) individuals owning, directly or indirectly, an interest in the voting power of the Association that gives them significant influence over the Association and close members of the family of any such individual; and (d) the Association's funded retirement plan. In considering each possible related party relationship, attention is directed to the substance of the relationship and not merely on the legal form.

Contingencies

A contingency arises when there is a situation for which the outcome is uncertain, and which should be resolved in the future, possibly creating a loss. The accounting for a contingency is essentially to recognize only those losses that are probable and for which a loss amount can be reasonably estimated. Contingent assets are not recognized in the financial statements but are disclosed when an inflow of economic benefits is probable. Contingent liabilities are not recognized either, but these are generally disclosed unless the possibility of an outflow of resources is remote.

Provisions

Provisions are recognized when the Association has a present obligation (legal or constructive) as a result of a past event, it is probable that the Association will be required to settle that obligation and a reliable estimate can be made of the amount of the obligation. The amount recognized as a provision is the best estimate of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows (when the effect of the time value of money is material). When some or all of the economic benefits required to settle a provision are expected to be recovered from a third party, a receivable is recognized as an asset if it is virtually certain that reimbursement will be received and the amount of the receivable can be measured reliably.

Events After Reporting Date

Post year-end events that provide additional information about the Association's position at the reporting date (adjusting events), are reflected in the financial statements. Post year-end events that are not adjusting events are disclosed in the notes to financial statements when material.

Note 4

Significant Critical Accounting Judgment and Key Sources of Estimation Uncertainty

In applying the Association's accounting policies, which are described in Note 3, *Summary of Material accounting policy information*, the management of the Association are required to make judgements (other than those involving estimations) that have a significant impact on the amounts recognized and to make estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Going concern

In the process of applying the Association's accounting policies, management has made an assessment of the Association's ability to continue as a going concern and is satisfied that the Association has the resources to continue in business for the foreseeable future. Furthermore, management is not aware of any material

uncertainties that may cast significant doubt upon the Association's ability to continue as a going concern. Therefore, the financial statements continue to be prepared on the going concern basis.

Critical Judgements in Applying the Association's Accounting Policies

The following are the critical judgements, apart from those involving estimations (which are presented separately below), that the management of the Association have made in the process of applying the accounting policies and that have the most significant effect on the amounts recognized in the financial statements.

Business Model Assessment

Classification and measurement of financial assets depends on the results of the SPPI and the business model tests. The Association determines the business model at a level that reflects how groups of financial assets are managed together to achieve a particular business objective. This assessment includes judgement reflecting all relevant evidence including how the performance of the assets is evaluated and their performance measured, the risks that affect the performance of the assets and how these are managed and how the managers of the assets are compensated.

The Association monitors financial assets measured at amortized cost or fair value through other comprehensive income that are derecognized prior to their maturity to understand the reason for their disposal and whether the reasons are consistent with the objective of the business for which the asset was held. Monitoring is part of the Association's continuous assessment of whether the business model for which the remaining financial assets are held continues to be appropriate and if it is not appropriate whether there has been a change in business model and so a prospective change to the classification of those assets. No such changes were required during the periods presented.

Significant Increase in Credit Risk

Expected credit losses (ECL) are measured as an allowance equal to 12-month ECL for stage 1 assets, or lifetime ECL for stage 2 or stage 3 assets. An asset moves to stage 2 when its credit risk has increased significantly since initial recognition. PFRS 9 does not define what constitutes a significant increase in credit risk. In assessing whether the credit risk of an asset has significantly increased the Association takes into account qualitative and quantitative reasonable and supportable forward-looking information.

Key Sources of Estimation Uncertainty

The key assumptions concerning the future, and other key sources of estimation uncertainty at the reporting period that may have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are discussed below.

Calculation of Loss Allowance

When measuring ECL the Association uses reasonable and supportable forward-looking information, which is based on assumptions for the future movement of different economic drivers and how these drivers will affect each other. Loss given default is an estimate of the loss arising on default. It is based on the difference between the contractual cash flows due and those that the lender would expect to receive, taking into account cash flows from collateral and integral credit enhancements.

Probability of default constitutes a key input in measuring ECL. Probability of default is an estimate of the likelihood of default over a given time horizon, the calculation of which includes historical data, assumptions and expectations of future conditions.

Fair Value Measurements and Valuation Processes

Some of the Association's assets and liabilities are measured at fair value for financial reporting purposes. Management uses valuation techniques to determine the fair value of financial instruments (where active market quotes are not available) and non-financial assets. In estimating the fair value of an asset or a liability, the management uses market-observable data to the extent it is available. This involves developing estimates and assumptions consistent with how market participants would price the instrument. Management bases its

assumptions on observable data as far as possible; but this is not always available. In that case, management uses the best information available. Estimated fair values may vary from the actual prices that would be achieved in an arm's length transaction at the reporting date.

Estimating Useful Lives of Furniture, Fixtures and Office Equipment

The Association reviews annually the estimated useful lives of its furniture, fixtures and office equipment based on expected asset utilization. It is possible that future results of operations could be materially affected by changes in these estimates. A reduction in the estimated useful lives of these properties would increase recorded depreciation and amortization expense and decrease the related asset accounts.

Impairment of Non-Financial Assets

In assessing impairment, management estimates the recoverable amount of each asset based on expected future cash flows and uses an interest rate to discount them. Estimation uncertainty relates to assumptions about future operating results and the determination of a suitable discount rate.

Retirement Benefits

The determination of the Association's obligation and cost for pension and other employee benefits is dependent on the selection of certain assumptions used by management in calculating such amounts. While the Association believes that the assumptions used are reasonable and appropriate, significant differences in the actual experience or significant changes in assumptions may materially affect employee benefit obligations.

Provisions and Contingencies

Judgment is exercised by management to distinguish between provisions and contingencies. Policies on recognition and disclosure of provision and disclosure of contingencies are discussed in Note 3.

Note 5

Cash and Cash Equivalents

This account is composed of the following:

<i>December 31,</i>	2024	2023
Cash in banks – unrestricted	P99,865,229	P45,270,902
Petty cash fund	5,000	5,000
	P99,870,229	P45,275,902

Cash in banks earn interest rates at the prevailing market rates and are generally placed with big commercial banks. Interest income earned from the deposits amounted to P180,547 in 2024 and P15,487 in 2023.

Note 6

Investments in Financial Instruments – At Amortized Cost

This account consists of investments in the following banking institutions:

<i>December 31,</i>	2024	2023
China Banking Corporation (CBC)	P15,535,000	P15,535,000
Security Bank (SBC)	9,964,438	20,566,392
Banco de Oro (BDO)	5,000,000	32,411,718
Total	30,499,438	68,513,110
Less presented under current portion	–	13,133,182
Presented under non-current portion	P30,499,438	P55,379,928

These investments are debt securities with the following features:

- a) The treasury bills purchased through CBC represents Government securities held by the Bureau of the Treasury under the Registry of Scripless Securities (RoSS) System from May 11, 2022 to April 7, 2025 with a yield rate at 3.724%.
- b) The retail treasury bonds purchased on March 29, 2022 through SBC have coupon rate at 2.625% and will mature on August 12, 2025.
- c) The treasury bills purchased on March 4, 2022 through BDO has coupon rate at 4.875% and will mature on March 4, 2027.

Roll-Forward Analysis of the Investments

<i>December 31, 2024</i>	<i>Carrying Value</i>	<i>Premium (Discount)</i>	<i>Face Value</i>
Banco de Oro (BDO) - PIID0527C159	P5,000,000	P-	P5,000,000
Security Bank - PIID0525H130	9,488,607	475,831	9,964,438
China Bank - CHBK3311AJHZ801	15,667,479	(132,479)	15,535,000
	P30,156,086	P343,352	P30,499,438
<i>December 31, 2023</i>			
Banco de Oro (BDO) - PIID0324C115	P10,080,000	P960	P10,080,960
Banco de Oro (BDO) - PIID0527C159	5,000,000	-	5,000,000
Banco de Oro (BDO) - PIID0524J762	17,400,000	(69,243)	17,330,757
Security Bank - PIID0324C115	10,701,586	(41,527)	10,660,059
Security Bank - PIID0525H130	9,530,199	376,134	9,906,333
China Bank - CHBK3311AJHZ801	15,622,893	(87,893)	15,535,000
	P68,334,678	P178,431	P68,513,109

Restrictions on Investments in Debt Securities

The Association assigns investments to the Insurance Commission (IC) to guarantee the benefits and security of its policyholders and creditors, in accordance with the provisions of The Amended Insurance Code (R.A. No. 10607). The Association assigned Government securities held by the Bureau of the Treasury under the Registry of Scripless Securities (RoSS) System at carrying value at P15,667,479 with face value of P15,535,000.

The difference between the Guaranty Fund of P16,980,981 amounting to P1,445,981 represent portion of the contributions during the year not yet invested in financial instruments. (See Note 13.)

Interest income earned from investments amounted to P2,329,631 in 2024 and P2,375,349 in 2023.

Note 7

Trade and Other Receivables

This account consists of the following:

<i>December 31,</i>	2024	2023
Receivables from agents	P3,879,470	P3,501,520
Accrued interest receivable	171,160	171,160
Advances to officers and employees	166,719	43,340
Other receivables	7,932	2,182,823
Total	4,225,281	5,898,843
Less allowance for expected credit losses (ECL)	58,988	58,988
Net	P4,166,293	P5,839,855

By Age of the Accounts

<i>December 31, 2024</i>	<i>Current</i>	<i>Past Due</i>	Total
Receivables from agents	P3,879,470	P-	P3,879,470
Accrued interest receivable	171,160	-	171,160
Accounts receivable - others	174,651	-	174,651
	P4,225,281	P-	P4,225,281
<i>December 31, 2023</i>			
Receivables from agents	P3,501,520	P-	P3,501,520
Accrued interest receivable	171,160	-	171,160
Accounts receivable - others	2,226,163	-	2,226,163
	P5,898,843	P-	P5,898,843

The following are the nature of the accounts:

- (1) The receivable from agent consists principally of receivables from Serviamus Foundation, Inc. whose Main Office and branches serve as the collecting agents of the Association.
- (2) Members' contributions due and uncollected represents net premiums due and uncollected at the end of the accounting period on all optional policies which are classified as in force on the Association's valuation records. These are net premiums that are due and uncollected within the grace period.

Management considers the accounts receivable were not impaired at the end of the year.

Allowance for ECL

The recorded ECL pertains to members' contributions due and uncollected and accounts receivable – others. The receivables are provided with 12-month ECL at 1% of principal for current 30 days and 34% for past due less than one year. Accounts past due for over 1 year have been provided with lifetime ECL at 100%.

Roll-Forward Analyses of the Allowance for ECL

<i>December 31,</i>	2024	2023
Opening balances	P58,988	P22,672
Additional provisions during the year	-	36,316
Closing balances	P58,988	P58,988

Note 8

Prepayments and Other Current Assets

This account consists of the following:

<i>December 31,</i>	2024	2023
Inventory of office supplies	P62,029	P139,915
Prepayment for insurance policy	7,449	29,050
	P69,478	P168,965

Management believes that these assets were not impaired at the end of the year.

Note 9
Furniture, Fixtures and Office Equipment – At Cost

The furniture, fixtures and office equipment, which are stated at cost, consists of the following:

<i>December 31,</i>	2024	2023
Information Technology (IT) equipment	P1,281,360	P1,268,410
Furniture, fixtures and office equipment	237,679	174,019
Leasehold improvements	29,212	29,212
Total	1,548,251	1,471,641
Less accumulated depreciation	1,242,905	1,006,743
Net Book Value	P305,346	P464,898

The accounting of the movements of the assets during 2024 and 2023 follow:

<i>December 31, 2024</i>	<i>Opening Balances</i>	<i>Additions</i>	<i>Retirement</i>	<i>Closing Balances</i>
<u>Cost</u>				
IT equipment	P1,268,410	P12,950	P–	P1,281,360
Furniture, fixtures and equipment	174,019	63,660		237,679
Leasehold improvements	29,212			29,212
Total	1,471,641	76,610		1,548,251
<u>Accumulated Depreciation</u>				
IT equipment	842,216	206,858		1,049,074
Furniture, fixtures and equipment	135,318	29,304		164,622
Leasehold improvements	29,209			29,209
Total	1,006,743	236,162		1,242,905
Net Book Value	P464,898	(P159,552)	P–	P305,346
<i>December 31, 2023</i>				
<u>Cost</u>				
IT equipment	P1,143,092	P125,318	P–	P1,268,410
Furniture, fixtures and equipment	117,459	56,560		174,019
Leasehold improvements	29,212			29,212
Total	1,289,763	181,878		1,471,641
<u>Accumulated Depreciation</u>				
IT equipment	650,488	191,728		842,216
Furniture, fixtures and equipment	93,210	42,108		135,318
Leasehold improvements	29,209			29,209
Total	772,907	233,836		1,006,743
Net Book Value	P516,856	(P51,958)	P–	P464,898

Note 10
Details of Trade and Other Payables

<i>December 31,</i>	2024	2023
Accounts payable – agents	P2,770,157	P3,211,792
Accrued expenses	923,831	1,125,200
Retirement benefit obligation (See paragraph below.)	707,827	461,507
Unremitted contributions to Government Agencies	2,023	26,840
	P4,403,838	P4,825,339

The accounts payable – agents represent expenses incurred by agents for refund by the Association. It also includes the collection fee payable for the month of December 2024. The Association's agents include the Main Office and branches of Serviamus Foundation, Inc. Trade and other payables are normally settled within 30 days and are generally non-interest bearing.

Retirement Benefit Obligation

The Association's regular/permanent employees are provided with retirement benefits beginning 2016, based on the 67% of the gross salaries of the entitled employees plus one-twelfth (1/12) of the 13th month pay. The policy defines the amount of retirement benefit an employee will receive at the time of retirement or separation from service. The legal obligation on the payment of the retirement benefits to the employees remains with the Association. The retirement plan is noncontributory and is presently unfunded.

The management of the Association recognizes the fact that the recorded retirement benefit liability is not based on actuarial valuations, it considers the anticipated effect of the matter to be presently immaterial.

The retirement benefit obligation has been computed as follows:

<i>December 31,</i>	2024	2023
Opening balances	₱461,507	₱302,829
Provision for the year	246,320	158,678
Closing balances	₱707,827	₱461,507

Note 11

Insurance Contract Liabilities

This consists of the following:

<i>December 31,</i>	2024	2023
Claims incurred but not reported	₱477,028	₱476,114
Claims due and unpaid	113,200	120,000
Claims in course of settlement	25,000	100,600
Claims resisted/denied	–	–
	₱615,228	₱696,714

Incurred but not reported claims is the sum of individual claims on membership certificates that have already occurred, but notice has not been received by the Association before reporting date. Incurred but not reported claims are claims reported beyond the reporting date whose date of claim happened three months before the reporting date. For 2024, claims reported in the months of November 2024, December 2024 and January 2025 whose date of death/claim is before November 1, 2024 are included in this category.

Claims in the course of settlement are claims reported and unpaid at the end of the year pending submission of documentary requirements. No decision has yet been made whether to deny or to pay the claim. Claims due and unpaid benefits represent claim benefits that have been processed and recognized by the Association as its liability. The aggregate liability includes checks payments that are still outstanding at the accounting office for various reasons like returned/staled checks, undelivered checks to addressees either because the addressees changed addresses or refused to accept payment, etc. Resisted or denied claims are claim benefit applications whose benefit payments are being contested/resisted by the Association due to infraction(s) of the Association's Rules and Regulations.

The amounts recorded as insurance contract liabilities were certified by the Association's Actuary to be in accordance with sound actuarial principles.

Total basic benefits and claims paid to members amounted to P5,951,915 in 2024 and P6,329,034 in 2023.

Note 12

Aggregate Reserves for Life Policies

The aggregate policy reserves represent the amount which is considered adequate to cover future guaranteed benefits as they become payable under the provisions of the policies in force. The reserve is the aggregate value of future guaranteed benefits less the present value of future net premiums. In accordance with the provisions of the Insurance Code, every outstanding membership certificate must have, after three (3) full years of being continuously in force, an equity value to at least 50% of the total membership dues collected from the member less claims paid. The equity is payable to the members upon termination of their membership in the Association. In accordance with the same Code, the Association is required to put up a reserve liability not lower than the equity value of all in-force, active certificates as at the end of each calendar year; hence, the Association sets up the 50% of its gross premium collections as its reserves for members' equity.

The reserve for life policies represents the amount which is considered adequate to cover future guaranteed benefits as they become payable under the provisions of the policies in force. The reserve is the aggregate value of future guaranteed benefits less the present value of future net premiums.

The amounts of aggregate reserves for members' equity and reserves for life policies for the periods reported have been computed and certified by the Consulting Actuary of the Association to be in accordance with commonly accepted actuarial standards and with the Guidelines and Standards of the Actuarial Society of the Philippines consistently applied and are fairly stated in accordance with sound actuarial principles.

The recorded reserve liabilities consist of the following:

<i>December 31,</i>	2024	2023
Reserves for members' equity	P77,042,968	P68,869,478
Reserves for life policies	314,660	340,119
	P77,357,628	P69,209,597

The movements of the reserves during the year are as follows:

<i>December 31, 2024</i>	<i>Reserves for Members' Equity</i>	<i>Reserves for Life Policies</i>	<i>Total</i>
Provisions during 2015	P293,790	P41,393	P335,183
Provisions during 2016	5,309,161	153,739	5,462,900
Provisions during 2017	9,720,700	31,830	9,752,530
Provisions during 2018	9,527,469	50,150	9,577,619
Provisions during 2019	9,583,298	48,550	9,631,848
Provisions during 2020	8,167,830	28,100	8,195,930
Provisions during 2021	8,330,738	(33,813)	8,296,925
Provisions during 2022	10,080,828	16,100	10,096,928
Provisions during 2023	7,855,664	4,070	7,859,734
Balance as of December 31, 2023	68,869,478	340,119	69,209,597
Provisions during 2024	8,173,490	(25,459)	8,148,031
Balance as of December 31, 2024	P77,042,968	P314,660	P77,357,628

In accordance with the provisions of the Insurance Code, every outstanding membership certificate must have, after three (3) full years of being continuously in force, an equity value to at least 50% of the total membership dues collected from the member. The equity is payable to the members upon termination of their membership in the Association. In accordance with the same Code, the Association is required to put up a reserve liability not

lower than the equity value of all in-force, active certificates as at the end of each calendar year; hence, the Association sets up the 50% of its gross premium collections as its reserves for members' equity.

The reserve for life policies represents the amount which is considered adequate to cover future guaranteed benefits as they become payable under the provisions of the policies in force. The reserve is the aggregate value of future guaranteed benefits less the present value of future net premiums.

The amounts of aggregate reserves for members' equity, credit policies and reserves for life policies for the years reported have been computed and certified by the Consulting Actuary of the Association to be in accordance with commonly accepted actuarial standards and with the Guidelines and Standards of the Actuarial Society of the Philippines consistently applied and are fairly stated in accordance with sound actuarial principles.

Note 13
Guaranty Fund

This represents the amount required by the Insurance Commission (IC) to be established to guaranty the benefits and security of policyholders and creditors of the Association, in accordance with the provisions of The Amended Insurance Code (R.A. No. 10607). Every member of the Association is required to contribute equivalent to 5% of its weekly premium contribution as its contribution to the Guaranty Fund.

The Guaranty Fund is invested in Government debt securities held by the Bureau of the Treasury and is restricted in accordance with the policies set forth by the IC. (See Note 6.)

The following is the accounting of the Guaranty Fund:

<i>December 31,</i>	2024	2023
Opening balances	P15,236,692	P13,509,035
Members' contributions representing 5% of total premiums received	1,744,289	1,727,657
Closing balances	P16,980,981	P15,236,692

Note 14
Special Funds

The Association has a General Fund which represents portion of the fund balance that is not restricted. In accordance with Section 408, paragraph 3 of the Insurance Code, as amended (R.A. No. 10607), a mutual benefit association shall only maintain free and unassigned surplus of not more than twenty percent (20%) of its total liabilities. Any amount in excess shall be returned to the members by way of dividends, enhancing the equity value or providing benefits in kind and other relevant services. In addition, subject to the approval of the Commissioner, a mutual benefit association may allocate a portion of its General Fund for capacity building and research and development, upgrading and improving operating systems and equipment, and continuing member education. In accordance with the recommendations of the Insurance Commission dated July 7, 2017 and August 9, 2017, the Association's Board of Trustees approved allocations of the following special funds from the General Fund, updated by the approval of additional appropriations in 2024:

<i>December 31,</i>	2024	2023
Members' and Employees' Capacity Building Fund	P46,326	P556,565
Upgrading and Improving of Systems and Equipment Fund	1,143,923	1,143,923
Research and Development Fund	854,646	854,646
Continuing Member Education Fund	858,817	858,817
Providing Benefits in Kind and Other Relevant Services Fund	4,696,791	4,995,372
	P7,600,503	P8,409,323

Reconciliation of the Accounts

<i>December 31, 2024</i>	<i>Beg. Balance</i>	<i>Net Surplus Allctns</i>	<i>Disbursements</i>	<i>End Balance</i>
Members' & Empl.' Capacity Bldg.	P556,565	P-	(P510,239)	P46,326
Upgrdng/Imprvng Sys./Equip Fund	1,143,923			1,143,923
Research and Development Fund	854,646			854,646
Continuing Member Education	858,817			858,817
Benefits in Kind/Other Relev Srvc	4,995,372		(298,581)	4,696,791
	P8,409,323	P-	(P808,820)	P7,600,503

December 31, 2023

Members' & Empl.' Capacity Bldg.	P768,322	P-	(P211,757)	P556,565
Upgrdng/Imprvng Sys./Equip Fund	1,150,341		(6,418)	1,143,923
Research and Development Fund	854,646			854,646
Continuing Member Education	882,817		(24,000)	858,817
Benefits in Kind/Other Relev Srvc	5,031,036		(35,664)	4,995,372
	P8,687,162	P-	(P277,839)	P8,409,323

Available Savings for Future Allocations (Excess on 20% Limitation on Total Liabilities)

<i>December 31,</i>	2024	2023
Unadjusted free and unassigned fund balances	P21,885,065	P15,677,607
Net surplus for the year	6,067,541	6,207,458
Adjusted free and unassigned fund balances	27,952,606	21,885,065
20% limitation on total liabilities	(16,475,339)	(14,946,330)
Total excess on 20% limitation for savings allocations	P11,477,267	P6,938,735

Management will determine some basis for allocation and will request permission from the IC accordingly.

Note 15

Members' Premium Contribution

The Association's members are charged thirty pesos (P30.00) per week, during their active membership in the Association. In accordance with its Rules and Regulations approved by the Insurance Commission (IC), the Association allocates the contributions as follows:

- (a) 50% is allocated as reserve for members' equity intended for the members' entitlements of equity value;
- (b) 30% is intended to cover basic benefits such as payments for death or permanent disability claims of a member or its legal spouse or common law partner (at least five years living together as a couple) below sixty-five (65) years old; or two (2) singles, biological and/or legally adopted children who are two weeks old but not more than twenty-one (21) years old single; or biological children over twenty-one (21) years old who are disabled and incapacitated to work. If single without children, the members' legal dependents include one (1) of the member's biological parents who are not more than 60 years old. If a member's parents are both deceased upon membership, the member can declare one (1) younger sibling who are single and not more than twenty-one (21) years old, or more than twenty-one (21) years old if disabled and incapacitated to work;
- (c) 5% is intended as additional guaranty fund; and
- (d) 15% is intended to cover administrative costs and expenses.

The members are also charged with one-time membership fee of P100, which is non-refundable and does not form part of the members' accumulated and refundable contributions. The amount is treated as income to

finance part of the requirements for general and administrative expenses not covered by the 15% allocation from gross premium contributions.

All members are entitled to refund of contributions, depending on the lengths of their membership in the Association at the time of termination. 50% of all contributions made to life insurance, regardless of the length of membership plus interest at a rate to be determined by the Board of Trustees, form part of the equity value.

The members withdrawal of equity value, presented in the statement of profit or loss as part of benefits paid to members, amounted to P9,352,586 in 2024 and P9,440,345 in 2023.

Note 16

Details of Compensation and Employees' Benefits

<i>Years Ended December 31,</i>	2024	2023
Short-term employee benefits	P3,640,841	P3,046,086
Post-employment benefits (Note 10)	246,320	158,678
	P3,887,161	P3,204,764

Note 17

Details of General and Administrative Expenses

<i>Years Ended December 31,</i>	2024	2023
Taxes, licenses and fees (Note 23)	P389,229	P286,310
Meetings and conferences	269,222	323,009
Office supplies	239,563	116,246
General assembly expenses	200,183	196,533
Dues and subscription	179,295	170,545
Technical and professional fees	141,600	149,700
Travel	132,188	83,946
Utilities	94,900	97,095
Rent	50,936	49,723
Professional and technical development	29,238	242,937
Insurance	13,450	-
Bank and other charges	1,243	1,700
Provision for probable losses	-	36,316
Social and Community Service Expense	-	100,000
Admin expense on insurance	-	13,200
Miscellaneous	7,085	14,152
	P1,748,132	P1,881,412

Note 18

Related Party Transactions

The Association's related parties include its Board of Trustees, members of various committees, its officers and employees, who are also members of the Association, and its affiliate which is also its collecting agent. None of the transactions with related parties incorporate special terms and conditions and no guarantee is given or received. These transactions are made substantially on the same terms and conditions as with other members of comparable risks. Outstanding balances are usually settled in cash.

Among these related transactions are the following:

- (a) The Association accepts insurance business from the borrowers of Serviamus Foundation, Inc., an affiliate, and authorizes the Foundation to collect premium contributions from these members for certain commissions. Total collection costs incurred amounted to P1,048,441 in 2024 and P1,036,427 in 2023.
- (b) The Chairman of the Board of Trustees of the Association is also the Chairman of the Board of Trustees of Serviamus Foundation, Inc.
- (c) The key management supervising the operations of the Association is still under the employ of Serviamus Foundation, Inc.

Note 19

Fair Value Measurements

Financial Instruments Measured at Amortized Cost for which Fair Value is Disclosed

The table in the following page summarizes the fair value hierarchy of financial assets and financial liabilities which are not measured at fair values in the statements of financial position but for which fair value is disclosed.

<i>December 31, 2024</i>	<i>Level 1</i>	<i>Level 2</i>	<i>Level 3</i>	<i>Total</i>
<u>Financial assets</u>				
Cash and cash equivalents (Note 5)	P99,870,229	P-	P-	P99,870,229
Investments in fin. instruments (Note 6)	-	-	30,499,438	30,499,438
Trade and other receivables (Note 7)	-	-	4,166,293	4,166,293
	P99,870,229	P-	P34,665,731	P134,535,960
<u>Financial liabilities</u>				
Trade and other payables (Note 10)	P-	P-	P4,403,838	P4,403,838
Insurance contract liabilities (Note 11)	-	-	615,228	615,228
Aggregate reserves for risks (Note 12)	-	-	77,357,628	77,357,628
	P-	P-	P82,376,694	P82,376,694
<i>December 31, 2023</i>				
<u>Financial assets</u>				
Cash and cash equivalents (Note 5)	P45,275,902	P-	P-	P45,275,902
Investments in fin. instruments (Note 6)	-	-	68,513,110	68,513,110
Trade and other receivables (Note 7)	-	-	5,839,855	5,839,855
	P45,275,902	P-	P74,352,965	P119,628,867
<u>Financial liabilities</u>				
Trade and other payables (Note 10)	P-	P-	P4,825,339	P4,825,339
Insurance contract liabilities (Note 11)	-	-	696,714	696,714
Aggregate reserves for risks (Note 12)	-	-	69,209,597	69,209,597
	P-	P-	P74,731,650	P74,731,650

For financial assets and financial liabilities with fair values included in Level 1, management considers that the carrying amounts of those short-term financial instruments equal their fair values.

The fair values of the financial assets and financial liabilities included in Level 3 above which are not traded in an active market is determined by using generally acceptable pricing models and valuation techniques or by reference to the current market value of another instrument which is substantially the same after considering the related credit risk of counterparties or is calculated based on the expected cash flows of the underlying net asset base of the instrument. When the Association uses valuation technique, it maximizes the use of observable market data where it is available and rely as little as possible on entity specific estimates. If all significant inputs

required to determine the fair value of an instrument are observable, the instrument is included in Level 2. Otherwise, it is included in Level 3.

Fair Value Measurement for Non-Financial Assets

The following table shows the Levels within the hierarchy of non-financial assets measured at fair value on a recurring basis as of December 31, 2024, and 2023.

<i>December 31, 2024</i>	<i>Level 1</i>	<i>Level 2</i>	<i>Level 3</i>	Total
Furniture, fixtures and office eqpt (Note 9)	P-	P-	P305,346	P305,346
Prepayments/other current assets (Note 8)			69,478	69,478
	P-	P-	P374,824	P374,824
<hr/>				
<i>December 31, 2023</i>				
Furniture, fixtures and office eqpt (Note 9)	P-	P-	P464,898	P464,898
Prepayments/other current assets (Note 8)			168,965	168,965
	P-	P-	P633,863	P663,863

The Level 3 fair value of the buildings and improvements included under the Property and Equipment account was determined using the cost approach that reflects the cost to a market participant to construct an asset of comparable usage, construction standards, design and layout, adjusted for obsolescence. The more significant inputs used in the valuation include direct and indirect costs of construction such as but not limited to, labor and contractor's profit, materials and equipment, surveying and permit costs, electricity and utility costs, architectural and engineering fees, insurance and legal fees. These inputs were derived from various suppliers and contractor's quotes, price catalogues, and construction price indices. Under this approach, higher estimated costs used in the valuation will result in higher fair value of the properties.

Note 20

Capital Management Objectives, Policies and Procedures

The Association's capital management objectives are: (1) to ensure the Association's ability to continue as a going concern, and (2) to ensure sufficient solvency margins to adequately protect its members. To attain these objectives, the Association maintains a certain level of capital that is usually higher than the minimum requirements set by the Insurance Commission (IC). To ensure compliance with IC-imposed capital requirements, it is the Association's policy to monitor its entire equity (fund balance section of its statement of financial position) on a quarterly basis as part of the Association's internal financial reporting process.

Compliance with Capitalization Requirements

In accordance with the provisions of Chapter VII, Title 1, Section 405 of R.A. 10607, *The Amended Insurance Code*, a mutual benefit association incorporated after the effectivity of the Code shall constitute and establish a Guaranty Fund with initial amount of P5 million, in cash or in government securities, to answer for any valid benefit claim of any of its members. The Association has complied with this requirement by having established its Guaranty Fund of P16,980,981 (Note 13) and having funded it with investments in financial instruments of P15,667,479 carrying value (with face value of P15,535,000, (Note 6) and the balance co-mingled with unrestricted bank deposits amounting to P180,547. (See Note 5.) These funds are intended to be higher than the required level of Guaranty Fund to allow the Association adequate flexibility in dealing with certain contingencies.

Note 21

Risk Management Objectives and Policies

The Association is exposed to various risks in relation to financial instruments. The Association's principal financial instruments are its cash and cash equivalents (Note 5), trade and other receivables (Note 7),

investments in financial instruments (Note 6), trade and other payables (Note 10) and insurance contract liabilities (Note 11). The main types of risks are insurance risk, credit and concentration risks, market risk and liquidity risk. The Association is not exposed to foreign currency risk since it has no foreign currency deposits. The Association is exposed to investment risks beginning 2019.

The objective of financial risk management is to contain, where appropriate, exposures in these financial risks to limit any negative impact on the Association's financial performance and financial position. The Association actively measures, monitors and manages its financial risk exposures by various functions pursuant to the segregation of duties principle.

Risk Management Structure

The Board of Trustees is mainly responsible for the overall risk management and for the approval of risk strategies and principles of the Association. The Board of Trustees also has the overall responsibility for the development of risk strategies, principles, frameworks, policies and limits. It establishes a forum of discussion of the Association's approach to risk issues in order to make relevant decisions.

Insurance Risk

The principal risk the Association faces under insurance contracts is the risk that the actual claims and benefit payments exceed the carrying amount of recognized insurance liabilities. This situation is influenced by the frequency of claims, severity of claims, actual benefits paid are greater than originally estimated and subsequent development of long-term claims. Therefore, the objective of the Association is to ensure that sufficient reserves are available to cover these liabilities. The amount of reserves set-up in the books is computed by the Actuarial Consultant and monitored on a regular basis.

Credit and Concentration Risks/Investment Risk

Credit risk refers to the risk that counterparty will default and/or not honor its financial or contractual obligations resulting in financial losses to the Association. The Association is exposed to credit risk from financial assets including its cash held in banks, trade and other receivables and investments in financial instruments.

The credit risk in respect of cash balances held with banks and time deposits with banks are managed via diversification of bank deposits and are only with major reputable financial institutions and are regularly monitored. Trade receivables consist of premiums receivable from active members and from the unremitted premium collections by the agent-affiliate. The Association does not hold any security on the trade and other receivables balance and the accounts are monitored on an ongoing basis with the result that the Association's exposure to impairment is not significant.

The investment risk related to investments in financial instruments represents the exposure to loss resulting from cash flows from invested assets being less than the cash flows required to meet the obligations of the expected policy and contract liabilities and the necessary return on investments. To maintain an adequate yield to match the interest necessary to support future policy liabilities, the Board of Trustees is investing only on Government financial instruments which are fairly safe investments.

The Association deals only with creditworthy counterparties duly approved by the Board of Trustees. Its maximum exposure to credit risk for the components of the statements of financial position is the carrying amounts as shown in the table on the following page:

<i>December 31, 2024</i>	<i>Neither Past Due Nor Impaired</i>	<i>Past Due But Not Impaired</i>	<i>Total</i>
Cash and cash equivalents (Note 5)	P99,870,229	P-	P99,870,229
Trade and other receivables (Note 7)	4,166,293		4,166,293
Investments in financial instruments (Note 6)	30,499,438		30,499,438
	P134,535,960	P-	P134,535,960
	100.00%	0.00%	100.00%

<i>December 31, 2023</i>	<i>Neither Past Due Nor Impaired</i>	<i>Past Due But Not Impaired</i>	<i>Total</i>
Cash and cash equivalents <i>(Note 5)</i>	P45,275,902	P-	P45,275,902
Trade and other receivables <i>(Note 7)</i>	5,839,855		5,839,855
Investments in financial instruments <i>(Note 6)</i>	68,513,110		68,513,110
	P119,628,867	P-	P119,628,867
	100.00%	0.00%	100.00%

Credit Quality by Class of Financial Assets Based on the Association's Rating System

<i>December 31, 2024</i>	<i>High Grade</i>	<i>Standard Grade</i>	<i>Impaired</i>	<i>Total</i>
Cash and cash equivalents <i>(Note 5)</i>	P99,870,229	P-	P-	P99,870,229
Trade and other receivables <i>(Note 7)</i>	4,166,293			4,166,293
Investments in fin. instruments <i>(Note 6)</i>	30,499,438			30,499,438
	P134,535,960	P-	P-	P134,535,960
<i>December 31, 2023</i>				
Cash and cash equivalents <i>(Note 5)</i>	P45,275,902	P-	P-	P45,275,902
Trade and other receivables <i>(Note 7)</i>	5,839,855			5,839,855
Investments in fin. instruments <i>(Note 6)</i>	68,513,110			68,513,110
	P119,628,867	P-	P-	P119,628,867

Financial instruments classified as "high grade" are those cash transacted with reputable local banks and receivables with no history of default on the agreed contract terms. Financial instruments classified as "standard grade" are those receivables from parties who need to be reminded of their duties. No financial assets were deemed by management as impaired.

Market Risks

Market risk is the possibility that changes in equity prices or interest rates will adversely affect the value of the Association's assets, liabilities or expected future cash flows. The Association has no exposure arising from complex investments since it is not engaging in high risk investments, forward contracts, hedging, and the likes, whether local or foreign transactions. The Association has no exposure to price risks as its investment in quoted equity and debt securities are of fixed interest rates. The Association's interest rate risk arises from its time deposits with banks. The Association invested in fixed rate deposits to mitigate the risks. The Association is not exposed to foreign currency risks as it has no assets nor liabilities denominated in foreign currency.

Liquidity Risks

Liquidity risk is that the Association might be unable to meet its obligations. The Association's objectives to manage its liquidity profile are: (a) to ensure that adequate funding is available at all times; (b) to meet commitments as they arise without incurring unnecessary costs, and (c) to be able to access funding when needed at the least possible cost. The Association manages its liquidity by carefully monitoring its scheduled servicing payments for financial liabilities as well as its cash flows due on its day-to-day business.

The data used for analyzing these cash flows is consistent with that used in the contractual maturity analysis in the following table. Net cash requirements are compared to available cash position in order to determine headroom or any shortfalls. This analysis shows that available cash position is expected to be sufficient over the lookout period.

The Association considers its expected cash flows from financial assets in assessing and managing liquidity risk, in particular its cash resources and trade receivables. The Association's existing cash resources and trade receivables (see tables in the preceding page) significantly exceed the current cash outflow requirements. Cash flows from trade and other receivables are all contractually due within six months.

Maturity Profile of the Association's Financial Liabilities

<u>December 31, 2024</u>	<i>Due in One Year</i>	<i>Due Over One Year</i>	Total
Trade and other payables (Note 10)	P4,403,838	P-	P4,403,838
Insurance contract liabilities (Note 11)	615,228		615,228
Aggregate reserves for life policies (Note 12)		77,357,628	77,357,628
	P5,019,066	P77,357,628	P82,376,694
	6.09%	93.91%	100.00%
<u>December 31, 2023</u>			
Trade and other payables (Note 10)	P4,825,339	P-	P4,825,339
Insurance contract liabilities (Note 11)	696,714		696,714
Aggregate reserves for life policies (Note 12)		69,209,597	69,209,597
	P5,522,053	P69,209,597	P74,731,650
	7.39%	92.61%	100.00%

Note 22

Authorization of Financial Statements

The Association's financial statements as of December 31, 2024, and for the year then ended, were authorized for issue by its Executive Committee on April 14, 2025.

Note 23

Details of Taxes, Licenses and Fees

<i>Years Ended December 31,</i>	2024	2023
Insurance commission permit and other fees	P242,110	P126,270
Auditing services	92,242	90,810
Business permit	25,305	25,533
SMBA website renewal	18,692	-
VAT on rental	6,112	5,967
Notarial Fees and certificates	3,928	3,330
Rimansi/MiMap technical assistance and services	-	25,000
SEC Documentary Stamps for FS/GIS/Mandatory Reports Notarial	-	4,220
BIR Annual Registration and compromise payment	-	2,594
Others	840	2,586
	P389,229	P286,310

**LETTER OF RECOMMENDATIONS
AUDIT YEAR 2024**

Letter of Recommendations to

Serviamus Mutual Benefit Association, Inc.

Audit Year December 31, 2024

Recommended by:



April 14, 2025

SERVIAMUS MUTUAL BENEFIT ASSOCIATION, INC.

4th Floor, Diocesan Centrum Building, Lluch Street,
Iligan City, Philippines

Attention: **Rev. Fr. Enrique R. Lacostales**, Chairman, BOT and
Ms. Gladys Vem B. Macalisang, Compliance Officer

Gentlemen:

We have audited the financial statements of **Serviamus Mutual Benefit Association, Inc.** as of and for the year ended December 31, 2024, and have issued our report dated April 14, 2025. As part of our engagement, we made a study and evaluation of the Association's system of internal accounting control to the extent we considered necessary to obtain understanding of internal control over financial reporting, to assess the risk that a material weakness exists, and to test and evaluate the design and operating effectiveness of internal control based on the assessed risk. Our audit also included performing such other procedures as we considered necessary in the circumstances.

Management's Responsibility Over Internal Control

The management of the Association is responsible for establishing and maintaining the internal control structures of the Association. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related cost of control procedures. An internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements in accordance with Philippine Financial Reporting Standards (PFRSs). An internal control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the Association; (2) provide reasonable assurance that transactions are recorded as necessary to permit the preparation of financial statements in accordance with PFRSs, and that receipts and disbursements are being made only in accordance with budgets and authorizations of management; and (3) provide reasonable assurance regarding the prevention or timely detection of unauthorized acquisition, use, or disposition of the Association's assets that could have a material effect on the financial statements in general.

Because of inherent limitations in any internal control structure, errors or irregularities may occur and not be detected. Also, projection of any evaluation of the internal control structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions, or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Our objective is to use our knowledge of the Association gained during our routine audit work to make useful comments and suggestions for you to consider. However, you will appreciate that our routine audit work is designed to enable us to form an opinion on the financial statements of the business and it should not be relied upon to disclose all irregularities that may exist or to disclose errors that are not material in relation to the financial statements. Accordingly, we do not express an opinion on the system of internal accounting control of **Serviamus Mutual Benefit Association, Inc.**, taken as a whole.

The purpose of this letter is to set out certain matters that came to our attention during the course of our audit of the financial statements of the Association for the year ended December 31, 2024. Our report is designed to include useful recommendations that may help improve performance and avoid weaknesses that could lead to material loss or misstatement. It is your obligation to take the actions needed to remedy those weaknesses and should you fail to do so we shall not be held responsible if loss or misstatement occurs as a result.

FINDINGS, COMMENTS AND RECOMMENDATIONS

General Findings

Generally, the internal controls tested were found to be working. We did not identify any reportable conditions or material weakness in internal control, or instances of non-compliance with significant laws and regulations.

In accordance with Philippine Standards on Auditing (PSAs), reportable conditions are matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Association's ability to record, process, summarize, and report financial data consistent with the assertions by management in the financial statements. Material weaknesses are reportable conditions in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Suggestions to Improve Internal Controls

During our audit, we noted the following matters where management may have to give attention to improve internal control:

(1) Obtain Actuarial Valuation on Retirement Benefits

We noted that as at end of December 31, 2024, the Association has not taken any action on issue about actuarial valuation of retirement benefits. We recommend that Management seek the professional assistance from RIMANSI's licensed actuaries to determine the valuation of the retirement benefits. The Association may request RIMANSI to bundle this requirement with its actuarial services related to reserving.

Management Response

As of the moment, the Association is still adopting the retirement benefits of the mother MFI. This has to be discussed by the Board Members in the next meetings to comply such recommendations.

(2) Initiate Action to Maintain the General Fund at Its Minimum

We noted that the General Fund of the Association has been maintained at more than 20% of the total liabilities of the Association. As at December 31, 2024, the General Fund had an excess of almost P11 million and there was no action taken by the Management to seek approval from the Insurance Commission to transfer the excess funds to specific special funds, or to return the excess to members by way of dividends, in accordance with Section 408 paragraph 3 of the Insurance Code. We recommend that Management make its decision on the disposal of the excess General Fund and seek approval from the Insurance Commission for the required actions to dispose of such excess amount.

Management Response

Management has to wait for the IC's verification of the Audited Financial Statements. The newly-assigned General Manager is still in transition and has many things to take care of. Perhaps, this can be done by the next GM in order to comply such issue.

(3) Prepare the Aging Schedule of Receivables

We noted during our audit that the Association did not provide aging of receivables to determine adequacy of the allowance for impairment losses. We recommend that the Association maintain an ageing of receivables to properly monitor the outstanding and uncollectible balances of each client.

Management Response

With the previous management, this was not being practiced. We just followed what has been turned over to us with the previous bookkeeper. This will be noted for compliance.

(4) Provide Insurance Protection for Investments

We recommend that the Association obtain insurance protection for fire and other calamities to cover their investments in its premises and other properties.

Management Response

This will be taken up on the next Board Meeting.

(5) Provide Complete Schedules of Accounts Payable

During our audit, schedules of accounts payable were not submitted by Management to us. We recommend that the Association prepare these schedules ahead of time to ensure proper monitoring of accounts and to allow for confirmation procedures on them.

Management Response

This was not also made by the previous Bookkeeper. Rest assured that this will be done by the current Bookkeeper for compliance.

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This report is submitted solely for the information of the Board of Trustees and management and should not be quoted or shown to other parties outside of the Association because of the possibility of misunderstanding by persons who may not be aware of the objectives and limitations, as well as the special circumstances surrounding our examination of the Association's financial statements. We will accept no responsibility to any third party in relation to it.

Please let us know should you have queries on the foregoing matters.

Very truly yours,

Quilab & Garsuta, CPAs

PTR No. 133947 A

January 2, 2025

Cagayan de Oro City



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Hi SERVIAMUS MUTUAL BENEFIT ASSOCIATION INC.,

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